

**The City of Kawartha Lakes  
Public Library**

**Public Library Board Meeting**

**Agenda**

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**Thursday, August 1, 2019 at 5:00 p.m.**

**Meeting Room  
Lindsay Branch**

**190 Kent Street West, Lindsay, ON K9V 2Y6**

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**Members**

Roger Clements  
Susan Ferguson  
Shannon Hayes  
Gail O'Neill Jackson  
Jamie Morris  
Shirley Norman  
Andrew Veale  
Pat Warren

**Members Absent**

1. **Call to Order**

2. **Chairs Remarks**

3. **Adoption of the Agenda**

**RECOMMENDED THAT** the agenda for the City of Kawartha Lakes Public Library Board Meeting of 1 August, 2019 be adopted as circulated (*or as amended*).

4. **Declaration of Pecuniary Interest**

5. **Deputations / Presentations**

None

**Consent Agenda**

6. **Minutes**

6.1 Draft Library Board Minutes of the 2 May, 2019 Meeting

7. **Correspondence**

- 7.1 Friends of the Dunsford Library – Executive Meeting Minutes – 2 April, 2019
- 7.2 Friends of the Dunsford Library – Executive Meeting Minutes – 7 May, 2019
- 7.3 Friends of the Dunsford Library – Executive Meeting Minutes – 4 June, 2019
- 7.4 Friends of the Lindsay Library – Executive Meeting Minutes – 9 April, 2019
- 7.5 Friends of the Lindsay Library – Executive Meeting Minutes – 14 May, 2019
- 7.6 Friends of the Lindsay Library – Executive Meeting Minutes – 11 June, 2019
- 7.7 Friends of the Lindsay Library – Summer Newsletter
- 7.8 Letter to Libraries from Minister Tibollo – 30 April, 2019
- 7.9 Letter to Chair Ferguson from Minister MacLeod – 24 June, 2019
- 7.10 Memo from CAO Taylor re 2020 Budget Directions – 18 June, 2019
- 7.11 Letter from CAO Taylor re 2020 Budget Directions – 17 July, 2019

8. **Reports**

- 8.1 Library Financial Statement – June 2019 – J. Anderson – Written
- 8.2 Library CEO's Report – May - July 2019 - J. Anderson – Written
- 8.3 Performance Indicators – June 2019 - J. Anderson – Written

**Consent Agenda End**

**9. New Business**

- 9.1 Bobcaygeon update – J. Anderson – Verbal
- 9.2 Queen’s Square – J. Morris & J. Anderson – Verbal
- 9.3 2020 Library Operating Budget – J. Anderson – Written Report LIBR2019-10

**10. Policy Review**

- 10.1 Review City of Kawartha Lakes Occupational Health and Safety Policy and related documents – Report LIBR2019-11
- 10.2 Library Board Committees Policy – Report LIBR2019-12
- 10.3 Interlibrary Loan Policy – Report LIBR2019-13
- 10.4 Library User Fees Policy – Report LIBR2019-14

**11. Closed Session**

**12. Business Arising From Closed Session**

**13. Adjournment**

**14. Next Meeting**

The next scheduled meeting of the City of Kawartha Lakes Public Library Board is to be held on 5 September, 2019 at 5:00 p.m. in the Meeting Room of the Lindsay Branch.

**Attachments**

**Consent Agenda**

- A. Draft Minutes of the Library Board Meeting – 2 May, 2019
- B. Friends of the Dunsford Library – Executive Meeting Minutes – 2 April, 2019
- C. Friends of the Dunsford Library – Executive Meeting Minutes – 7 May, 2019
- D. Friends of the Dunsford Library – Executive Meeting Minutes – 4 June, 2019
- E. Friends of the Lindsay Library – Executive Meeting Minutes – 9 April, 2019
- F. Friends of the Lindsay Library – Executive Meeting Minutes – 14 May, 2019

- G. Friends of the Lindsay Library – Executive Meeting Minutes – 11 June, 2019
- H. Friends of the Lindsay Library – Summer Newsletter
- I. Letter to Libraries from Minister Tibollo – 30 April, 2019
- J. Letter to Chair Ferguson from Minister MacLeod – 24 June, 2019
- K. Memo from CAO Taylor re 2020 Budget Directions – 18 June, 2019
- L. Letter from CAO Taylor re 2020 Budget Directions – 17 July, 2019
- M. Financial Statement – June 2019
- N. Library CEO's Report – May – July 2019
- O. Performance Indicators – June 2019

- P. 2020 Library Operating Budget – Report LIBR 2019-10
- Q. Review City of Kawartha Lakes Occupational Health and Safety Policy – Report LIBR2019-11
- R. Library Board Committees Policy – Report LIBR2019-12
- S. Interlibrary Loan Policy – Report LIBR2019-13
- T. Library User Fees Policy – Report LIBR2019-14

Media Items sent out as separate email package due to size

U. Media Release

- a. Repair Café – 24 May, 2019
- b. Summer Reading Club – 14 June, 2019
- c. Interlibrary Loan Service Restored – 24 June, 2019
- d. CreativeBug, New eResource – 11 July, 2019

V. Library in the Media

- a. KLTW – May Top Picks – 3 May, 2019
- b. Lindsay Advocate – Readers Spotlight – May 2019
- c. KLTW – Dunsford Speakers Series – 16 May, 2019
- d. KLTW – Letter to the Editor re ILLO Cuts – 16 May, 2019
- e. Lindsay Advocate – Summer Coding Camps – 22 May, 2019
- f. KLTW – May Top Picks – 23 May, 2019
- g. Lindsay Advocate – Repair Café Coming to Lindsay – 27 May, 2019
- h. KLTW – Repair Café – 29 May, 2019
- i. Lindsay Advocate – Readers Spotlight – June 2019
- j. KLTW – Lindsay Library Friends 20<sup>th</sup> Anniversary – 14 June, 2019
- k. KLTW – June Top Picks – 20 June, 2019
- l. Lindsay Advocate – Readers Spotlight – July 2019
- m. KLTW – July Top Picks – 4 July, 2019
- n. KLTW – Summer Coding Camps at Library – 11 July, 2019
- o. KLTW – Art Classes Accessible Through Library – 12 July, 2019
- p. PTBO Examiner – Downeyville Student Off To University (library page) – 13 July, 2019