

# **The Corporation of the City of Kawartha Lakes**

## **Minutes**

### **Committee of the Whole Meeting**

**COW2019-09**

**Tuesday, September 10, 2019**

**Open Session Commencing at 1:00 p.m.**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

#### **Members:**

**Mayor Andy Letham**

**Councillor Ron Ashmore**

**Councillor Pat Dunn**

**Deputy Mayor Doug Elmslie**

**Councillor Patrick O'Reilly**

**Councillor Tracy Richardson**

**Councillor Kathleen Seymour-Fagan**

**Councillor Andrew Veale**

**Councillor Emmett Yeo**

**Accessible formats and communication supports are available upon request.**

**1. Call to Order**

Mayor Letham called the Meeting to order at 1:00 p.m. Deputy Mayor D. Elmslie, Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

CAO R. Taylor, City Clerk C. Ritchie, Administrative Assistant S. O'Connell, City Solicitor R. Carlson and Directors C. Marshall, B. Robinson, J. Rojas, C. Shanks, J. Stover and R. Sutherland were also in attendance.

**2. Adoption of Agenda**

**CW2019-158**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Veale

**That** the agenda for the Open Session of the Committee of the Whole of Tuesday, September 10, 2019, be adopted as circulated.

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Deputations**

4.1 COW2019-09.4.1

**Request to Purchase Land Adjacent to 1474 Fleetwood Road**

Darolyn Jones

Darolyn Jones provided an overview of the portion of City-owned land adjacent to her property at 1474 Fleetwood Road that she would like to acquire; a portion of her garage encroaches onto the City owned land. Ms. Jones would like to resolve the issue so that she can close the building permit associated with the construction of her garage.

Robyn Carlson, City Solicitor, advised that under the City's By-law to Regulate the Disposition of Land the standard procedure would be to sell the land by advertising for sale to the open market, however, should Council wish to sell the land to Ms. Jones directly a council resolution to that effect would be required.

**CW2019-159**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor O'Reilly

**That** the deputation of Darolyn Jones, regarding a **Request to Purchase Land Adjacent to 1474 Fleetwod Road**, be received.

**Carried**

**CW2019-160**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Yeo

**That** staff be directed to prepare a report for consideration by Council to declare the City-owned property adjacent to 1474 Fleetwood Road, in the Geographic Township of Manvers, City of Kawartha Lakes surplus to municipal needs;

**That** the subject property be offered for direct sale to the owner of 1474 Fleetwood Road and sold for no less than the appraised value plus any and all costs associated with the transaction; and

**That** this recommendation be forwarded to the September 24, 2019 Regular Council Meeting for consideration.

**Carried**

4.2 COW2019-09.4.2

**Dock Spaces in Thurstonia**

Andrew Girdler

Andrew Girdler outlined that he is interested in leasing a City-owned dock space in Thurstonia but there are no spaces available. Mr. Girdler asked if the City could establish a waiting list for dock spaces to provide an opportunity for residents to indicate that they would like a space when one becomes available.

Robyn Carlson, City Solicitor, advised that the entire dock lease program is going to be reviewed and brought to Council in 2020.

**CW2019-161**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Dunn

**That** the deputation of Andrew Girdler, regarding **Dock Spaces in Thurstonia**, be received.

**Carried**

4.3 COW2019-09.4.3

**Encroachment Licence Agreement - Use of City-Owned Land Adjacent to Stanley Road, Woodville**

Kevin Waldock

Kevin Waldock advised that his property backs onto a City-owned unopened road allowance that borders properties on Stanley Road. Mr. Waldock has a garden shed and children's swing set encroaching on the unopened road allowance and his request for an Encroachment Agreement has been denied by the Land Management Committee. Mr. Waldock asked that Council reconsider the denial and proceed with the Encroachment Agreement.

**CW2019-162**

**Moved By** Councillor Yeo

**Seconded By** Councillor Seymour-Fagan

**That** the deputation of Kevin Waldock, regarding an **Encroachment Licence Agreement for the Use of City-Owned Land Adjacent to 129 Stanley Road**, be received.

**Carried**

4.4 COW2019-09.4.4

**Use of City-Owned Property Adjacent to Stanley Road, Woodville**

Robin Wagnell

Debbie Stillemunke

Robin Wagnell outlined her concern regarding the placement of permanent structures and a no trespassing sign on the City-owned unopened road allowance that borders properties on Stanley Road. Ms. Wagnell also outlined that the use of the land is limiting access to the unopened road allowance for other property owners in the area and the use of the unopened road allowance has also caused damage to the natural forested area that borders all of the properties along Stanley Road.

**CW2019-163**

**Moved By** Councillor Veale

**Seconded By** Councillor Richardson

**That** the deputation of Robin Wagnell, regarding the **Use of City-Owned Land Adjacent to Stanley Road, Woodville**, be received.

**Carried**

**CW2019-164**

**Moved By** Councillor Yeo

**Seconded By** Councillor Seymour-Fagan

**That** the Encroachment Agreement for 129 Stanley Road, Woodville, proceed as requested, save and except for the garden; and

**That** this recommendation be brought forward to Council for consideration at the September 24, 2019 Regular Council Meeting.

**Carried**

The meeting recessed at 2:16 p.m. and reconvened at 2:24 p.m.

**5. Presentations**

5.1 COW2019-09.5.1

**2019 Flood Update**

Mark Pankhurst, Chief of Fire Service

Chief Pankhurst provided an overview of the flooding that occurred in the Burnt River, Gull River and Black River water systems during Spring of 2019. Chief Pankhurst outlined how Fire Services works with other City Departments and outside agencies to prepare for and respond to flood activities. Chief Pankhurst also outlined efforts that are being made (i.e. signage installation, etc.) to notify residents when they enter a flood plain that has experienced flooding.

**CW2019-165**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Yeo

**That** the presentation by Mark Pankhurst, Chief of Fire Services, regarding the **2019 Flood Update**, be received.

**Carried**

5.2 COW2019-09.5.2

**Haliburton, Kawartha Lakes Poverty Reduction Roundtable Update**

Marina Hodson, Executive Director, Kawartha North Family Health Team and Roundtable Co-Chair

Rachel Gillooly, Poverty Reduction Coordinator

Marina Hodson and Rachel Gillooly provided a brief history on the Haliburton, Kawartha Lakes Poverty Reduction Roundtable and how the organization was

established in 2012. Ms. Hodson outlined the Roundtable is working to reduce poverty in the City of Kawartha Lakes and County of Haliburton and also outlined how the City can continue to support their efforts.

**CW2019-166**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Ashmore

**That** the presentation by Marina Hodson, Executive Director of Kawartha North Family Health Team, and Rachel Gillooly , Poverty Reduction Coordinator, regarding the **Haliburton, Kawartha Lakes Poverty Reduction Roundtable Update**, be received.

**Carried**

5.3 COW2019-09.5.3

**Affordable Housing Targets**

Hope Lee, Manager, Human Services

Hope Lee, Manager, Human Services, provided an overview of the proposed affordable housing targets, how those targets were established and the efforts that can be made to help achieve those targets.

**CW2019-167**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Dunn

**That** the presentation by Hope Lee, Manager, Human Services, regarding **Affordable Housing Targets**, be received.

**Carried**

**6. Consent Matters**

6.1 Reports

6.1.1 HH2019-008

**Affordable Housing Targets**

Hope Lee, Manager, Human Services

**CW2019-168**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Dunn

**That** Report HH2019-008, **Affordable Housing Targets**, be received;

**That** the affordable ownership and rental targets (Ideal Model) and the processes to encourage them outlined in Report HH2019-008 be adopted;

**That** the policy entitled Affordable Housing Incentives, appended to Report HH2019-008, be adopted, numbered and inserted in the Corporate Policy Manual; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.1.2 CORP2019-017

**Proposed Amendments to High Bill Adjustment Policy**

Linda Liotti, Manager, Revenue and Taxation

**CW2019-169**

**Moved By** Councillor Dunn

**Seconded By** Councillor O'Reilly

**That** Report CORP2019-017, **Proposed Amendments to High Water Bill Adjustment Policy**, be received; and

**That** these proposed amendments to the High Water Bill Adjustment Policy (CP2017-006), attached as Appendix "A" to this report be brought forward for Council for approval at the September 24, 2019 Regular Council Meeting.

**Carried**

6.1.3 CORP2019-024

**2019 Q2 Capital Close**

Nicole Owens, Junior Accountant

**CW2019-170**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Yeo

**That** Report CORP2019-024, **2019 Q2 Capital Close**, be received;

**That** the capital projects identified in Attachment A to Report CORP2018-024 be approved to be closed due to completion;

**That** the balances in the table below as per Attachment A be transferred to or from the corresponding reserves;

Capital Projects Reserve	\$87,480.19
Public Works Fleet Reserve	\$432,429.85
Police Reserves	\$62,304.44
Sewer Infrastructure Reserve	\$2,135.56
Water Infrastructure Reserve	\$25,960.40

**That** the following projects be granted an extension to December 31, 2019:

· 928180100 - IT Systems
· 932170201 - ***Bethany Fire Station Replacement (2017-2018)
· 932180100 - Fire Facilities
· 932180300 - Fire Equipment
· 983150600 - ***Urban/Rural Reconstruction Projects (2015-2017)
· 983180201 - Jennings Creek Culverts
· 983180400 - Urban/Rural Resurfacing
· 983180500 - Rural Resurfacing
· 983180700 - Road Lifecycle Extension
· 983181000 - Streetlights
· 983181100 - Traffic Signals
· 983181200 - Parking Lots
· 998180300 - Water Distribution & WW Collection 2018
· 998180400 - Water Treatment Program 2018



· 998180500 - Wastewater Treatment 2018
· 950180100 - Parkland Siteworks
· 950180200 - Parkland Facilities
· 950180300 - Parks & Rec Equipment
· 950180400 - Cemetery Siteworks
· 950180601 - Dalton Community Centre Elevator
· 953170300 - Building Envelope
· 953180100 - B&P Facilities
· 953180201 - Demo & Removal of 6 Buildings- 983180600 – Gravel Resurfacing 2018

**That** the following project be granted an extension to June 30, 2020:

- 998161701 - Lindsay WPCP Upgrade - Construction

**That** the following projects be granted an extension to December 31, 2020:

· 983180300 - Urban/Rural Reconstruction
· 998151801 - Ridout St SPS - Pumps & Flow Meter
· 950180500 - Arenas & Pools
· 950190100 - Parkland Siteworks That the following project be granted an extension to June 30, 2021: · 998110100 - Omemee WPC Plant Upgrades

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.1.4 MLE2019-002

**Noise By-Law**

Aaron Sloan – Manager of Municipal Law Enforcement and Licensing

**CW2019-171**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Yeo

**That** Report MLE2019-002, **Noise By-law Review** be received;

**That** By-law 2005-025 be repealed;

**That** By-law 2018-234 being a by-law to Establish and Require Payment of Fees for Services and Activities Schedule A-12 be amended to establish an exemption fee; and

**That** the necessary By-laws be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

6.1.5 ED2019-017

**Proposed Designation of 3 St. David Street and 4 Riverview Road**

Emily Turner, Economic Development Officer – Heritage Planning, on behalf of the Municipal Heritage Committee

**CW2019-172**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Yeo

**That** Report ED2019-017, **Proposed Designation of 3 St. David Street and 4 Riverview Road**, be received;

**That** the Committee of the Whole not endorse the Municipal Heritage Committee's recommendation to designate the 3 St. David Street and 4 Riverview Road in Lindsay under Part IV of the Ontario Heritage Act as being of cultural heritage value and interest;

**That** staff not be authorized to proceed with the process to designate the subject property under Part IV of the Ontario Heritage Act; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.1.6 ED2019-020

**Kawartha Lakes Innovation Cluster Pilot Project Proposal**

Rebecca Mustard, Manager of Economic Development

**CW2019-173**

**Moved By** Councillor Yeo

**Seconded By** Councillor Veale

**That** Report ED2019-020, **Kawartha Lakes Innovation Cluster Pilot Project Proposal**, be received;

**That** the Mayor and Clerk be authorized to execute any documents and agreements required to enter into an agreement with the Innovation Cluster-Peterborough Kawartha to deliver the Kawartha Lakes Innovation Cluster Pilot until December 31, 2020; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.1.7 ED2019-021

**Kawartha Lakes Small Business and Entrepreneurship Centre (KLSBEC)  
Program Funding 2019- 2022**

Rebecca Mustard, Manager of Economic Development

**CW2019-174**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor O'Reilly

**That** Report ED2019-021, **KLSBEC Program Funding 2019-2022**, be received;

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.1.8 ENG2019-020

**Downtown Reconstruction Update**

Corby Purdy, Supervisor, Infrastructure Design and Construction

**CW2019-175**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Veale

**That** Report ENG2019-020, **Downtown Reconstruction Update**, be received;  
and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.1.9 ENG2019-021

**Update on Projects within the Road Life Cycle Extension Program**

Michael Farquhar, Supervisor, Technical Services

**CW2019-176**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Yeo

**That** Report ENG2019-021, **Update on Projects within the Road Life Cycle Extension Program**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.1.10 RD2019-005

**Roads Fee for Service Review**

David MacPherson – Manager, Roads Operations

**CW2019-177**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Richardson

**That** Report RD2019-005, **RD2019-005 Winter Maintenance Fee for Service Review**, be received;

**That** the fee for service for winter maintenance activities be offered to the McGuire Beach Road Association at market rate; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.1.11 WWW2019-007

**Requirement to Connect to Municipal Services Review**

Rob MacPherson, Water and Wastewater Technician

**Moved By** Councillor Dunn

**Seconded By** Councillor Yeo

**That** Report WWW2019-007, **Requirement to Connect to Municipal Services Review**, be received;

**That** Council endorse Alternative 1 outlined within Report WWW2019-007 and direct staff to prepare the necessary amendment to the Mandatory Connection By-law; and

**That** this recommendation be brought forward to Council for consideration at the September 24, 2019 Regular Council Meeting.

**Motion Failed**

**CW2019-178**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Yeo

**That** Report WWW2019-007, **Requirement to Connect to Municipal Services Review**, be received;

**That** Alternative 1 outlined within Report WWW2019-007 be endorsed;

**That** staff be directed to prepare the necessary amendment to By-law 2014-255, being the Mandatory Connection By-law, to reflect Alternative 1 within Report WWW2019-007;

**That** staff be directed to prepare an amendment to By-law 2018-039, being the by-law to Regulate Water and Wastewater Services, to require property owners who meet the requirements for mandatory connection to pay a fixed rate of \$50.00 per quarter for water services and \$50.00 per quarter for wastewater services; and

**That** this recommendation be brought forward to Council for consideration at the September 24, 2019 Regular Council Meeting.

**Carried**

6.1.12 WWW2019-009

**Wastewater Effluent Monitoring**

Rob MacPherson, Water and Wastewater Technician

**CW2019-179**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** Report WWW2019-009, **Wastewater Effluent Monitoring Feasibility Review**, be received; and

**That** this recommendation be brought forward to Council for consideration at the September 24, 2019, Regular Council Meeting.

**Carried**

6.2 Correspondence

6.3 Items Extracted from Consent

7. **Closed Session**

8. **Matters from Closed Session**

9. **Adjournment**

**CW2019-180**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** the Committee of the Whole Meeting adjourn at 4:14 p.m.

**Carried**

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Andy Letham, Mayor

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Cathie Ritchie, City Clerk