

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Committee of the Whole Meeting**

**COW2020-01**  
**Tuesday, January 14, 2020**  
**Open Session Commencing at 1:00 p.m.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**

**Mayor Andy Letham**  
**Deputy Mayor Patrick O'Reilly**  
**Councillor Ron Ashmore**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Tracy Richardson**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

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**1. Call to Order**

Mayor Letham called the Meeting to order at 1:00 p.m. Deputy Mayor P.O'Reilly and Councillors R. Ashmore, P. Dunn, D. Elmslie, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

CAO R. Taylor, City Clerk C. Ritchie, Administrative Assistant S. O'Connell and Directors C. Marshall, B. Robinson, J. Rojas, C. Shanks, J. Stover and H. Lee, Manager - Human Services (Housing) were also in attendance.

**2. Adoption of Agenda**

**CW2020-001**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Seymour-Fagan

**That** the agenda be adopted as circulated with the following amendment:

Deletion:

Item 4.2 Encroachment Associated with 11 Richmond Street East, Kirkfield  
Todd MacDonald

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Deputations**

4.1 COW2020-01.4.1

**Resolution Regarding Healthcare Funding**

Zac Miller, Co-Chair, Kawartha Lakes Health Coalition

Zac Miller expressed concern regarding the recent provincial reduction in healthcare funding. Mr. Miller asked council to pass a resolution requesting that the Province of Ontario end the reduction of healthcare funding.

**CW2020-002**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Richardson

**That** the deputation of Zac Miller, Co-Chair, Kawartha Lakes Health Care Coalition, **pertaining to a resolution regarding health care funding**, be received.

**Carried**

**5. Presentations**

5.1 COW2020-01.5.1

**Presentation of a Certificate of Appreciation to Susan Blayney**

Pat Warren, Chair, City of Kawartha Lakes Environmental Advisory Committee  
Councillor Richardson

Pat Warren, Chair of the City of Kawartha Lakes Environmental Advisory Committee, provided an overview of the contribution Susan Blayney has made to the community through her efforts as a member of the Environmental Advisory Committee. Ms. Warren thanked Ms. Blayney for everything that she has done during her tenure as a Committee member and wished her well on her future endeavours. Mayor Letham and Councillor Richardson presented a Certificate of Appreciation to Ms. Blayney.

**6. Report CLK2020-001**

6.1 COW2020-01.6.1

**Presentation of the Recommended Updates to the Code of Conduct and Ethics - Members of Council and Local Boards**

Cathie Ritchie, City Clerk

Cathie Ritchie, City Clerk, provided an overview of the proposed updates to the Code of Conduct for Members of Council and Local Boards.

**CW2019-003**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Veale

**That** the presentation by Cathie Ritchie, City Clerk, **regarding recommended updates to the Code of Conduct and Ethics - Members of Council and Local Boards**, be received.

**Carried**

6.2 CLK2020-001

**Code of Conduct and Ethics – Members of Council and Local Boards - Update**

Cathie Ritchie, City Clerk

**CW2020-004**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Dunn

**That** Report CLK2020-001, **Code of Conduct and Ethics – Members of Council and Local Boards - Update**, be received;

**That** the revised Code of Conduct and Ethics – Members of Council and Local Boards contained in Appendix A to Report CLK2020-001, be approved; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**7. Report CLK2020-002**

**7.1 COW2020-01.7.1**

**Presentation of the Procedural By-law Review and Recommended Amendments**

Cathie Ritchie, City Clerk

Cathie Ritchie, City Clerk, provided an overview on the proposed amendments to the Procedural By-law.

**CW2020-005**

**Moved By** Councillor Yeo

**Seconded By** Councillor Elmslie

**That** the presentation by Cathie Ritchie, City Clerk, **regarding recommended amendments to the Procedural By-law**, be received.

**Carried**

**7.2 CLK2020-002**

**Procedural By-law Review and Recommended Amendments**

Cathie Ritchie, City Clerk

**CW2020-006**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Richardson

**That** Report CLK2020-002, **Procedural By-law Review and Recommended Amendments**, be received;

**That** the updates to the Procedural By-law identified in Appendix A to Report CLK2020-002, be approved;

**That** the Public Meetings Policy, Endorsement of External Resolutions Policy and Town Hall Meetings Policy be repealed;

**That** the necessary by-law to repeal and replace By-law 2018-212 be brought forward for adoption; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**8. Report CAO2020-001**

8.1 COW2020-01.8.1

**Presentation of the Kawartha Lakes Strategic Plan 2020-2023**

Brenda Stonehouse, Strategy and Performance Specialist

Brenda Stonehouse, Strategy and Performance Specialist, provided an overview of the final draft of the proposed Strategic Plan for 2020 to 2023. The overview included the timeline that was followed and how input from Council, staff and members of the public was incorporated into the proposed Strategic Plan.

**CW2020-007**

**Moved By** Councillor Veale

**Seconded By** Councillor Richardson

**That** the presentation by Brenda Stonehouse, Strategy and Performance Specialist, **regarding the proposed Kawartha Lakes Strategic Plan for 2020-2023**, be received.

**Carried**

8.2 CAO2020-001

**Kawartha Lakes Strategic Plan 2020-2023**

Brenda Stonehouse, Strategy and Performance Specialist

**Moved By** Councillor Richardson

**Seconded By** Councillor Seymour-Fagan

**That Environmentally Responsible** be added as a fifth Guiding Principle within the draft Strategic Plan for 2020 to 2023.

**Motion Failed**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Richardson

**That** a sentence be added to the paragraph under Guiding Principles within the draft Strategic Plan for 2020-2023 to include wording to suggest that the city will look through an environmental lens when considering any of the Guiding Principles.

**Motion Failed**

**CW2020-008**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** Report CAO2020-001, **Kawartha Lakes Strategic Plan 2020-2023**, be received;

**That** the Kawartha Lakes Strategic Plan 2020-2023 contained in Appendix A to Report CAO2020-001 be approved;

**That** all corporate documents and reports be updated to reflect the 2020-2023 Strategic Plan and its reporting;

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

The meeting recessed at 2:38 p.m. and reconvened at 2:47 p.m.

## **9. Consent Matters**

### **9.1 Reports**

#### **9.1.1 MAYOR2020-001**

**Deputy Mayor's 2019 Round Table Meetings on Roads**

Councillor Doug Elmslie

**CW2020-009**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Richardson

**That** Report MAYOR 2019-001, **Deputy Mayor's 2019 Round Table Meetings on Roads**, be received;

**That** staff be directed to provide a report to Council that outline recommendations for the maintenance and improvement of road drainage by the end of Q2, 2020;

**That** staff be directed to provide a report to Council with recommendations to enhance education and awareness related to our roads network, work plans, and allotted resources by the end of Q2, 2020;

**That** staff report to Council each spring regarding life cycle extension needs in relation to the approved budget; and

**That** the recommendations of this report be brought forward to Council for consideration at the next regular Council meeting.

**Carried**

9.1.2 ED2020-001

**Proposed Designation of 264 Pleasant Point Road**

Emily Turner – Economic Development Officer, Heritage Planning

**CW2020-010**

**Moved By** Councillor Dunn

**Seconded By** Councillor Ashmore

**That** Report ED2020-001, **Proposed Designation of 264 Pleasant Point Road**, be received;

**That** the Municipal Heritage Committee's recommendation to designate 264 Pleasant Point Road under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

**That** staff be authorized to proceed with the process to designate the subject property under Part IV of the Ontario Heritage Act, including the preparation and circulation of a Notice of Intention to Designate, and preparation of the designating by-law;

**That** a designating by-law be brought forward to Council at the next Regular Council Meeting following the end of the notice period; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

9.1.3 ED2020-002

**Kawartha Lakes Cultural Centre Task Force**

Donna Goodwin, Economic Development Officer – Arts and Culture

**CW2020-011**

**Moved By** Councillor Richardson

**Seconded By** Councillor Seymour-Fagan

**That** Report ED2020-002, **Kawartha Lakes Cultural Centre Task Force**, be received;

**That** the Terms of Reference for the **Kawartha Lakes Cultural Centre Task Force** in the form of Appendix A to report ED2020-002 be approved and adopted by Council; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

9.1.4 HS2020-001

**Physician Recruitment Reserve Request**

Rod Sutherland, Director of Human Services

**CW2020-012**

**Moved By** Councillor Veale

**Seconded By** Councillor Elmslie

**That** Report HS2020-001, **Physician Recruitment Reserve Request**, be received; and

**That** payment of up to \$8,500 to the Kawartha Lakes Health Care Initiative (KLHCI) be authorized from the Doctor Recruitment Reserve to support a Physician Return of Service Agreement executed by KLHCI.

**Carried**

9.1.5 HH2020-001

**Kawartha Lakes-Haliburton Housing – Development Updates**

Hope Lee, Manager, Human Services, Housing

**CW2020-013**

**Moved By** Councillor Dunn

**Seconded By** Councillor Elmslie



**That** Report HH2020-001, **Kawartha Lakes-Haliburton Housing – Development Updates**, be received;

**That** the Lindsay Street North development originally proposed within HH2019-001 be deferred with an amended proposal brought back to Council following the successful removal of the additional soils;

**That** subject to the necessary by-laws and agreement being forwarded to Council for approval, and the successful completion of such planning and development processes as the City may require, the amended proposal for Hamilton Park, Lindsay by the Kawartha Lakes-Haliburton Housing Corporation (KLH Housing) be approved with the following revisions as described in Report HH2020-001:

1. The proceeds from the sale of twenty seven (27) single and semi-detached KLH Housing units transferred by the Province to KLH Housing in 2001, with their specific addresses identified within the Existing Homes section of Attachment A of Report HH2020-001, be used to fund their replacement with twenty seven (27) newly constructed housing units to be rented as Rent-Geared-to-Income (RGI) through a rent supplement agreement between the City and KLH Housing; and
2. The completion of financing for cash flow and borrowing facilities in the City's own name, with the City then lending the funds to KLH Housing; and
3. The in kind municipal incentives proposed in Report HH2020-001 to support the project on Hamilton Park in Lindsay within which the twenty seven (27) reconstructed and nineteen (19) additional units will be created;

**That** the City's Chief Administrative Officer be authorized to approve relief from any of the required fees and charges as in kind municipal support, needed to implement the Hamilton Park project;

**That** a By-law authorizing the City to execute a Municipal Housing Facilities Agreement with KLH Housing for Minden Phase 2, substantially in the form and included as Attachment C to Report HH2020-001, be forwarded to Council for adoption; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

9.2.1 COW2020-01.9.2.1

**Request Regarding the Purchase of an ATV for the Kirkfield Fire Station**

James R. Webster, President, Five W. Farms Inc.

**CW2020-014**

**Moved By** Councillor Yeo

**Seconded By** Councillor Elmslie

**That** the December 10, 2019 correspondence from James R. Webster, President, Five W. Farms Inc., **regarding the purchase of an ATV for the Kirkfield Fire Station**, be received.

**Carried**

**CW2020-015**

**Moved By** Councillor Yeo

**Seconded By** Councillor Elmslie

**That** the Kirkfield Fire Station be able to access the Victoria Road Hall Fund Reserve of an upset limit of \$15,000 for the purchase of an ATV for the Kirkfield Fire Station.

**Carried**

9.2.2 COW2020-01.9.2.2

**Request for a Resolution of Support Regarding the Transition of the Blue Box to Full Producer Responsibility**

Jamie McGarvey, AMO President, Mayor of Parry Sound

**CW2020-016**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Veale

**That** the December 18, 2019 correspondence from Jamie McGarvey, AMO President, Mayor of Parry Sound, **regarding a resolution of support for the transition of the blue box to full producer responsibility**, be received; and

**That** the correspondence be forwarded to staff for review and report back by the end of Q2, 2020.

**Carried**

9.2.3 COW2020-01.9.2.3

**Request for a Resolution of Support Regarding Proposed Amendments to the Trent Source Protection Plan and Assessment Report as per Section 34 of the Clean Water Act**

Mark Majchrowski, CAO, Kawartha Conservation

**CW2020-017**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** the January 2, 2020 correspondence from Mark Majchrowski, CAO for Kawartha Conservation, **regarding the Notice of Requirement for Council Resolution Related to Proposed Amendments to the Trent Source Protection Plan and Assessment Report**, be received;

**That** the proposed amendments to the Trent Source Protection Plan and Assessment Report as per Section 34 of the Clean Water Act, resulting from recent upgrades to the Canadiana Shores Drinking Water System, be endorsed;

**That** the commencement of the public consultation process, be authorized; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council meeting.

**Carried**

9.2.4 COW2020-01.9.2.4

**Memo Regarding a Turning Lane into Lakeview Estates**

Councillor Ashmore

**CW2020-018**

**Moved By** Councillor Ashmore

**Seconded By** Deputy Mayor O'Reilly

**That** the Memo from Councillor Ron Ashmore, **regarding a left turning lane into Lakeview Estates**, be received;

**That** Staff investigate the feasibility of creating left turning lane on Pigeon Lake Road into Lakeview Estates and report back to Council by the end of Q3, 2020; and

**That** this recommendation be brought forward to Council at the next regular council meeting.

**Carried**

9.2.5 COW2020-01.9.2.5

**Memo Regarding Tax Relief for the Omemee Medical Centre**

Councillor Ashmore

**CW2020-019**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Yeo

**That** the Memo from Councillor Ron Ashmore, **regarding tax relief for the Omemee Medical Centre**, be received;

**That** Staff investigate any forms of incentives or relief that would assist non-profit medical trusts within the City of Kawartha Lakes and report back to Council with options by the end of Q2, 2020; and

**That** this recommendation be brought forward to Council at the next regular council meeting.

**Carried**

9.3 Items Extracted from Consent

**10. Closed Session**

**11. Matters from Closed Session**

**12. Adjournment**

**CW2020-020**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** the Committee of the Whole Meeting adjourn at 3:23 p.m.

**Carried**

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Andy Letham, Mayor

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Cathie Ritchie, City Clerk