

**The Corporation of the City of Kawartha Lakes**  
**Agenda**  
**Kawartha Lakes Accessibility Advisory Committee Meeting**

**KLAAC2022-001**

**Wednesday, January 19, 2022**

**Meeting to Commence at 1:30 p.m. - Electronic Participation**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**

**Councillor Doug Elmslie**

**Sharon Coupland**

**Lynda DaSilva**

**Diane Engelstad**

**Sonya Fox**

**Crystal Morrissey**

**Andre O'Bumsawin**

**Elizabeth Peeters**

**Mary Jean Porteous**

**Norm Price**

**Ken Van Den Oetelaar**

**Note: This will be an electronic participation meeting and public access to Council Chambers will not be available. Please visit the City of Kawartha Lakes YouTube Channel at <https://www.youtube.com/c/City of Kawartha Lakes> to view the proceedings.**

Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.

<b>1.</b>	<b>Call to Order</b>	
1.1.	Appointment of Chair	
1.2.	Appointment of Vice-Chair	
<b>2.</b>	<b>Administrative Business</b>	
2.1.	Adoption of Agenda	
2.2.	Declaration of Pecuniary Interest	
2.3.	Adoption of Minutes from Previous Meeting	3 - 6
	<b>That the minutes of the Accessibility Advisory Committee meeting held on November 17, 2021, be adopted as circulated.</b>	
<b>3.</b>	<b>Deputations/Presentations</b>	
<b>4.</b>	<b>Correspondence</b>	
<b>5.</b>	<b>News/Updates from Working Groups, Staff and Council</b>	
5.1.	Accessibility Officer Update	
5.2.	Public Awareness (Public Education/Employment/Information&Communication)	
5.3.	Public Spaces (Parks, Built Environment and Transportation (Transit))	
5.4.	Councillor's Update	
	<b>That the reports provided under agenda items 5.1, 5.2, 5.3, and 5.4 be received by Kawartha Lakes Accessibility Advisory Committee for information purposes.</b>	
<b>6.</b>	<b>New or Other Business</b>	
6.1.	Accessibility Advisory Committee 2022 Meeting Dates	7 - 7
<b>7.</b>	<b>Next Meeting</b>	
<b>8.</b>	<b>Adjournment</b>	

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Kawartha Lakes Accessibility Advisory Committee**  
**Meeting**

**KLAAC2021-008**  
**Wednesday, November 17, 2021**  
**1:30 P.M.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Councillor Elmslie**  
**Sharon Coupland**  
**Lynda DaSilva**  
**Diane Engelstad**  
**Sonya Fox**  
**Crystal Morrissey**  
**Andre O'Bumsawin**  
**Elizabeth Peeters**  
**Mary Jean Porteous**  
**Norm Price**  
**Ken Van Den Oetelaar**

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## 1. Call to Order

Crystal Morrissey called the meeting to order at 1:32 p.m. S. Coupland, L. DaSilva, D. Engelstad, C. Morrissey, E. Peeters and M. Porteous were in attendance. A. O'Bumsawin joined at 1:40.

Accessibility Officer B. Condie and Recording Secretary K. Lewis were also in attendance.

Absent: Councillor Elmslie, S. Fox, N. Price and K. Van Den Oetelaar

## 2. Administrative Business

### 2.1 Adoption of Agenda

**KLAAC2021-031**

**Moved By** M. Porteous

**Seconded By** S. Coupland

**That** the agenda be adopted as circulated.

**Carried**

### 2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

### 2.3 Adoption of Minutes from Previous Meeting

**KLAAC2021-032**

**Moved By** E. Peeters

**Seconded By** S. Coupland

**That** the minutes of the Accessibility Advisory Committee meeting held on October 20, 2021, be adopted as circulated.

**Carried**

## 3. Deputations/Presentations

## 4. Correspondence

## 5. News/Updates from Working Groups, Staff and Council

### 5.1 Accessibility Officer Update

B. Condie provided that she has met with various staff and the Public Awareness and Public Spaces Working Groups and will defer to both groups to bring forward what they have been working on.

## 5.2 Public Awareness (Public Education/Employment/Information&Communication)

E. Peeters provided that the Public Awareness Working Group did meet and discussed marking International Day for People with Disabilities on December 3rd, 2021. B. Condie will prepare a Staff Communications Alert recognizing the day. The theme this year is "Beyond Covid". The group also discussed the 2022 Accessibility Awards and that they already have some nominations. A Press Release will be written inspiring people to be observant when they are out in the community during the holiday season. To be mindful of those who face accessibility challenges and those who make the extra effort to help mitigate those challenges. The release will encourage individuals to nominate these community champions for an Accessibility Awareness Recognition Award.

## 5.3 Public Spaces (Parks, Built Environment and Transportation (Transit))

M. Porteous advised that B. Condie presented the draft site plan resource for pre-consultation to the Senior Management Team and it was well received. The resource is in draft awaiting the release of the Canada Mortgage and Housing Corporation guideline on universal design, as well as the incorporation of any comments and recommendations received from Planning staff. The working group anticipates moving the resource from draft in the first quarter of 2022. Once this is available the working group wishes to present the contents of the pre-consultation paper to Council in 2022 when reporting on the Committee accomplishments from 2021 and the suggested 2022 Workplan. The group discussed purchasing the Canadian Standards Accessible Designs for Built Environment as part of the 2021 budget. The working group also discussed the development of public education pieces, suggesting that short videos depicting "living in place" infrastructure, be explored, created and disseminated through various media avenues. N. Price advised he has been participating in the Trails Master Plan. The group also discussed the expansion of Food Basics in Lindsay along with other site plans that are under review.

## 5.4 Councillor's Update

Councillor Elmslie was unable to attend the meeting.

### **KLAAC2021-033**

**Moved By** A. O'Bumsawin

**Seconded By** S. Coupland

**That** the reports provided under agenda items 5.1, 5.2, 5.3, and 5.4 be received by Kawartha Lakes Accessibility Advisory Committee for information purposes.

**Carried**

**6. New or Other Business**

**7. Next Meeting**

The next meeting will be held on Wednesday, January 19th, 2021 at 1:30 p.m.  
The next meeting will be held electronically.

**8. Adjournment**

**KLAAC2021-034**

**Moved By** L. DaSilva

**Seconded By** M. Porteous

**That** the Accessibility Advisory Committee Meeting adjourn at 2:00 p.m.

**Carried**

## **Accessibility Advisory Committee 2022 Meeting Dates**

January 19<sup>th</sup>, 2022

February 16<sup>th</sup>, 2022

March 16, 2022

April 20<sup>th</sup>, 2022

May 18<sup>th</sup>, 2022

June 15<sup>th</sup>, 2022

September 21<sup>st</sup>, 2022

October 19<sup>th</sup>, 2022

November 16<sup>th</sup>, 2022