

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Regular Council Meeting**

**CC2022-01**

**Tuesday, January 25, 2022**

**Open Session Commencing at 1:00 p.m. – Full Electronic Participation Meeting**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**

**Mayor Andy Letham**

**Deputy Mayor Tracy Richardson**

**Councillor Ron Ashmore**

**Councillor Pat Dunn**

**Councillor Doug Elmslie**

**Councillor Patrick O'Reilly**

**Councillor Kathleen Seymour-Fagan**

**Councillor Andrew Veale**

**Councillor Emmett Yeo**

**Note: This was a fully electronic participation Meeting and public access to Council Chambers was not available. Please visit the City of Kawartha Lakes YouTube Channel at <https://www.youtube.com/c/CityofKawartha> Lakes to view the proceedings.**

**Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities.**

**Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.**

**1. Call to Order**

Mayor Letham called the Meeting to order at 1:00 p.m. from Council Chambers. Deputy T. Richardson and Councillors R. Ashmore, P. Dunn, D. Elmslie, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance electronically.

City Clerk C. Ritchie, Deputy Clerk S. O'Connell and Deputy Clerk J. Watts were in attendance in Council Chambers.

CAO R. Taylor, Directors R. Holy, B. Robinson, J. Rojas, C. Shanks, J. Stover, R. Sutherland, City Solicitor R. Carlson, Acting Fire Chief T. Jones, Manager of Municipal Law Enforcement and Licensing A. Sloan, Manager of Realty Services S. Dyer and Manager of Housing M. Corley were in attendance electronically.

**2. Opening Ceremonies**

**2.1 O Canada**

The Meeting was opened with the singing of 'O Canada'.

**2.2 Moment of Silent Reflection**

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

**2.3 Adoption of Open Session Agenda**

**CR2022-001**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Ashmore

**That** the Agenda for the Open Session of the Regular Council Meeting of Tuesday, January 25, 2022, be adopted as circulated.

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Notices and Information by Members of Council and Staff**

**4.1 Council**

Mayor Letham

- Bell Let's Talk Day will be held on Wednesday, January 26th. Bell Let's Talk Day is a wide reaching program designed to break the silence around

mental illness and support mental health all across Canada. Mayor Letham thanked all of the City's front line workers for their efforts during the COVID-19 Pandemic.

#### Deputy Mayor Richardson

- The Bethany Athletic Association was thanked for setting up an outdoor skating rink in Bethany.
- In light of the recent snow fall, Public Works Staff were thanked for all of the hard work that is associated with snow removal.
- Volunteer Fire Fighters in the Bethany area were thanked for assisting a business in Pontypool when they experienced a fire on Monday, January 24th.

#### Councillor O'Reilly

- January is recognized as Crime Stoppers Month.
- Paul Skipworth, an active volunteer in the community, will celebrate his 90th birthday on Wednesday, January 26th.

#### Councillor Ashmore

- A Public Information Centre will be held electronically on Thursday, January 26th to review the reconstruction of King Street in Omemee. Anyone who is interested in attending must register in advance and the registration information is available at [www.kawarthalakes.ca](http://www.kawarthalakes.ca).
- The Omemee Swan's Club will be hosting pasta dinner on Friday, February 11th; orders will be available for pick-up and must be placed in advance.
- A snowmobile radar run will be at Pleasant Point on Sunday, February 20th; the day will include a bonfire and family activities.

#### 4.2 Staff

5. **Council Minutes**

**Special Council Meeting, December 14, 2021**  
**Regular Council Meeting, December 14, 2021**

**CR2022-002**

**Moved By** Councillor Dunn

**Seconded By** Councillor Elmslie

**That** the Minutes of the December 14, 2021 Special Council Meeting and the December 14, 2021 Regular Council Meeting, be received and adopted.

**Carried**

6. **Deputations**

7. **Correspondence**

7.1 CC2022-01.7.1

**Correspondence Regarding Call to Action - Joint and Several Liability**  
Association of Municipalities of Ontario

**CR2022-003**

**Moved By** Councillor Elmslie

**Seconded By** Councillor O'Reilly

**That** the correspondence from the Association of Municipalities of Ontario (AMO), **regarding a Policy Update – New Year Calls to Action and other issues of municipal concern dated January 5, 2022**, be received;

**That** Council of the City of Kawartha lakes supports AMO's 7 recommendations contained in the AMO submission "Towards a Reasonable Balance – Addressing Growing Municipal Liability and Insurance Costs", to find a balance to the issues and challenges presented by joint and severable liability, including implementing full proportionate liability; a cap on economic loss awards and to re-establish the priority for provincial action; and

**That** this resolution be forwarded to the Attorney General, the Honourable Doug Downey, Minister of Municipal Affairs and Housing, the Honourable Steve Clark and the AMO President, Jamie McGarvey.

**Carried**

**8. Presentations**

**9. Committee of the Whole**

9.1 Correspondence Regarding Committee of the Whole Recommendations

9.2 Committee of the Whole Minutes

**Committee of the Whole Meeting, January 11, 2022**

**CR2022-004**

**Moved By** Councillor Yeo

**Seconded By** Deputy Mayor Richardson

**That** the Minutes of the January 11, 2022 Committee of the Whole Meeting be received and the recommendations, included in Section 9.3 of the Agenda, save and except for Item 9.3.8, be adopted.

**Carried**

9.3 Business Arising from Committee of the Whole Minutes

9.3.1 CW2022-002

**That** the deputation of John Devos, **regarding a request for a pipe encroachment within Skyline Road**, be received.

**Carried**

9.3.2 CW2022-003

**That** Report RS2022-009, **Request for License Agreement – Pipe Encroachment within Skyline Road**, be received; and

**That** Staff be directed to enter into a License Agreement with the applicant to allow a pipe within Skyline Road (connecting 140 Skyline Road and 147 Skyline Road) to remain in its current location.

**Carried**

9.3.3 CW2022-004

**That** the correspondence from Beth Hendry, Program Coordinator, Kawartha Lakes Food Source, regarding a request to waive the fee to load compost at the Lindsay-Ops Landfill, be received; and

**That** the fee to load compost at the Lindsay-Ops Landfill be waived for Kawartha Lakes Food Source on an ongoing basis.

**Carried**

9.3.4 CW2022-005

**That** the presentation by Donna Goodwin, Economic Development Officer - Arts and Culture, **regarding the Film Production and Processes Feasibility Findings**, be received.

**Carried**

9.3.5 CW2022-006

**That** Report ED2022-002, **Film Production and Processes Feasibility Findings**, be received;

**That** Council endorse the findings of the Film Production and Process Study, attached as Appendix A, in principle and direct staff to work to develop a Film and Television Office in the Economic Development Division; and

**That** Council send a Letter of Support for the South Eastern Ontario Production Acceleration Fund to advocate for a Provincial Film Production Incentive Program for southeastern Ontario municipalities.

**Carried**

9.3.6 CW2022-007

**That** the presentation by Mark Mitchell, Chief, Kawartha Lakes Police Services, **regarding the Community Safety and Well-Being Plan**, be received.

**Carried**

9.3.7 CW2022-008

**That** Report CAO2022-001, **Community Safety and Well-Being Plan**, be received;

**That** the Community Safety and Well-Being Plan, appended as Attachment A to Report CAO2022-001, be approved; and

**That** the Community Safety and Well-Being Plan Advisory Committee members be thanked for their contributions.

**Carried**

9.3.9 CW2022-010

**That** Report RS2022-001, **Proposed Surplus, Declaration, Closure and Sale of a Portion of Road Allowance Adjacent to 26 to 6 Aylmer Drive and 90 East Beehive Road, in the Geographic Village of Bobcaygeon, in The City of Kawartha Lakes**, be received;

**That** subject property, being the unopened road allowance, legally described as Aylmer Drive on Plan 373, PIN 63126-0484, adjacent to 26, 28, 24, 20, 16, 14, 10, 8, 6 Aylmer Drive and 90 East Beehive Road, in the Geographic Village of Bobcaygeon, in The City of Kawartha Lakes, be declared surplus to municipal needs;

**That** the closure of the unopened road allowance and sale to each of the adjoining landowners be supported, in principle, in accordance with the provision of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set the value of the land at the minimum set price of \$15.00 per linear foot of unopened road allowance adjacent to a lake;

**That** Staff be directed to commence the process to stop up and close the said portion of the unopened road allowance;

**That** a By-Law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** a Deeming By-Law be passed contemporaneously with the disposition By-Law; and

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands.

**Carried**

9.3.10 CW2022-011

**That** Report RS2022-002, **Proposed Surplus, Declaration, Closure and Sale of a Portion of Shoreline Road Allowance adjacent to 309 ½ Avery Point Road, in the Geographic Township of Carden, in The City of Kawartha Lakes**, be received;

**That** the subject property, being a portion of shoreline road allowance adjacent to 309 ½ Avery Point Road, in the Geographic Township of Carden, in The City of Kawartha Lakes, and legally described as Lots 38-39 on Plan 136, in the Geographic Township of Carden, in The City of Kawartha Lakes;

**That** the closure of the portion of shoreline road allowance to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set the value of land at the higher of the appraised value of the minimum set price of \$23.00 per linear foot of shoreline road allowance adjacent to a lake;

**That** Staff be directed to commence the process to stop up and close the said portion of shoreline road allowance;

**That** a By-Law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** a Deeming By-Law (with any amendments deemed necessary) shall be passed if appropriate; and

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands.

**Carried**

#### 9.3.11 CW2022-012

**That** Report RS2022-003, **Proposed Surplus, Declaration, Closure and Sale of a Portion of Shoreline Road Allowance adjacent to 203 Avery Point Road, in the Geographic Township Carden, in The City of Kawartha Lakes**, be received;

**That** the subject property, being a portion of shoreline road allowance adjacent to 203 Avery Point Road, in the Geographic Township of Carden, in The City of Kawartha Lakes and legally described as Lot 93 on Plan 150; Part of Lot 92 on Plan 150 as in VT95608, in the Geographic Township of Carden, in The City of Kawartha Lakes, be declared surplus to municipal needs;

**That** the closure of the portion of shoreline road allowance to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;



**That** Council set the value of land at the higher of the appraised value and of the minimum set price of \$23.00 per linear foot of shoreline road allowance adjacent to a lake;

**That** Staff be directed to commence the process to stop up and close the said portion of shoreline road allowance;

**That** a By-Law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** a Deeming By-Law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate; and

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands.

**Carried**

9.3.12 CW2022-013

**That** Report RS2022-004, **Proposed Surplus, Declaration, Closure and Sale of Portion of Road Allowance adjacent to 89, 90, 95 Fell's Point Road**, be received;

**That** subject property, being a portion of opened road allowance, legally described as as Part of Lots 31 and 32, Concession 11, in the Village of Fenelon, Part 2 on 57R-3525 being Fell's Point Road, in The City of Kawartha Lakes, adjacent to 89, 90, 95 Fell's Point Road, be declared surplus to municipal needs;

**That** the closure of the road allowance and sale to the adjoining landowner be supported, in principle, in accordance with the provision of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set the value of the land at the higher of the appraised value or the minimum set price of \$15.00 per linear foot of road allowance;

**That** Staff be directed to commence the process to stop up and close the said portion of the opened road allowance;

**That** a By-Law (with any amendments deemed necessary) to close a portion of the opened road and authorize its disposition shall be passed if appropriate;

**That** a Deeming By-Law be passed contemporaneously with the disposition By-Law; and

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands.

**Carried**

9.3.13 CW2022-014

**That** Report RS2022-006, **Proposed Surplus, Declaration, Closure and Sale of a Portion of Shoreline Road Allowance adjacent to 243 Avery Point Road, in the Geographic Township of Carden, in The City of Kawartha Lakes**, be received;

**That** the subject property, being a portion of shoreline road allowance, adjacent to 243 Avery Point Road, in the Geographic Township of Carden, in The City of Kawartha Lakes, and legally described as Lot 72 on Plan 150, in the Geographic Township of Carden, in The City of Kawartha Lakes, be declared surplus to municipal needs;

**That** the closure of the portion of shoreline road allowance to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set the value of land at the higher of the appraised value or the minimum set price of \$23.00 per linear foot of shoreline road allowance adjacent to a lake;

**That** Staff be directed to commence the process to stop up and close the said portion of shoreline road allowance;

**That** a By-Law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** a Deeming By-Law (with any amendments deemed necessary) be passed contemporaneously with the disposition By-Law, if appropriate;

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

9.3.14 CW2022-015

**That** Report RS2022-007, **Proposed Surplus Declaration, Closure, and Sale of a Portion of Shoreline Road Allowance adjacent to 307 Avery Point Road**, be received;

**That** the subject property, being a portion of shoreline road allowance adjacent to 307 Avery Point Road, Sebright and legally described as Lot 41 on Plan 150, in the Geographic Township of Carden, City of Kawartha Lakes, be declared surplus to municipal needs;

**That** the closure of the portion of shoreline road allowance to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set the value of the land at the higher of the appraised value or the minimum set price of \$23.00 per linear foot of shoreline road allowance adjacent to a lake;

**That** Staff be directed to commence the process to stop up and close the said portion of shoreline road allowance;

**That** a By-Law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed, if appropriate;

**That** a Deeming By-Law be passed contemporaneously with the disposition By-Law, if appropriate; and

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands.

**Carried**

9.3.15 CW2022-016

**That** Report RS2022-008, **Request for Removal of “Subject to the Interest of the Municipality” Notation from Property Description – Bertram Street and Ernest Street**, be received;

**That** the subject property, Part of Bertram Street on Plan 44, being Part 8 on Plan 57R-10487 (PIN: 63210-0214 (LT)) and Ernest Street on Plan 44 South of Part 5 on Plan 57R-6784 (PIN: 63210-0194 (R)), in the Geographic Township of Ops, City of Kawartha Lakes be declared surplus to municipal needs;

**That** Council support the closure of the road allowances and release the City's interest in the balance of the property legally described as Part Lot 22, Concession 7, Lots 49-51, Part Lots 52, Part Lots 61-63, Lots 64-67, Part Lot 48, Part of Bertram Street on Plan 44, being Parts 1 to 8 on Plan 57R-10487; Subject to the Interest of the Municipality over Bertram Street on Plan 44, being Part 8 on Plan 57R-10487; Subject to an Easement in Gross over Part Lot 22, Concession 7, being Part 2 on Plan 57R-10487 as in R295268; Subject to an Easement in Gross over Part Lot 22, Concession 7, being Parts 4 and 5 on Plan 57R-10487 as in R295271; Subject to an Easement in Gross over Part Lot 22, Concession 7, being Parts 5 and 6 on Plan 57R-10487 as in R279520 (PIN: 63210-0214 (LT)) and Ernest Street on Plan 44 South of Part 5 on Plan 57R-6784 (PIN: 63210-0194 (R)), in the Geographic Township of Ops, City of Kawartha Lakes, in accordance with the provisions of By-law 2018-020, as amended, and the Municipal Act, 2001;

**That** the By-Law attached as Appendix G to close the road and release the City's interest in the property legally described as Part Lot 22, Concession 7, Lots 49-51, Part Lots 52, Part Lots 61-63, Lots 64-67, Part Lot 48, Part of Bertram Street on Plan 44, being Parts 1 to 8 on Plan 57R-10487; Subject to the Interest of the Municipality over Bertram Street on Plan 44, being Part 8 on Plan 57R-10487; Subject to an Easement in Gross over Part Lot 22, Concession 7, being Part 2 on Plan 57R-10487 as in R295268; Subject to an Easement in Gross over Part Lot 22, Concession 7, being Parts 4 and 5 on Plan 57R-10487 as in R295271; Subject to an Easement in Gross over Part Lot 22, Concession 7, being Parts 5 and 6 on Plan 57R-10487 as in R279520 (PIN: 63210-0214 (LT)) and Ernest Street on Plan 44 South of Part 5 on Plan 57R-6784 (PIN: 63210-0194 (R)), in the Geographic Township of Ops, City of Kawartha Lakes shall be passed; and

**That** the Mayor and Clerk be authorized to execute any documents to facilitate the road closing and releasing the City's interest in the property legally described as Part Lot 22, Concession 7, Lots 49-51, Part Lots 52, Part Lots 61-63, Lots 64-67, Part Lot 48, Part of Bertram Street on Plan 44, being Parts 1 to 8 on Plan 57R-10487; Subject to the Interest of the Municipality over Bertram Street on Plan 44, being Part 8 on Plan 57R-10487; Subject to an Easement in Gross over Part Lot 22, Concession 7, being Part 2 on Plan 57R-10487 as in R295268; Subject to an Easement in Gross over Part Lot 22, Concession 7, being Parts 4 and 5 on Plan 57R-10487 as in R295271; Subject to an Easement in Gross over Part Lot 22, Concession 7, being Parts 5 and 6 on Plan 57R-10487 as in R279520 (PIN: 63210-0214 (LT)) and Ernest Street on Plan 44 South of Part 5

on Plan 57R-6784 (PIN: 63210-0194 (R)), in the Geographic Township of Ops, City of Kawartha Lakes.

**Carried**

9.3.16 CW2022-017

**That** Report ED2022-001, **Amendment of the Heritage Delegated Authority By-Law**, be received;

**That** By-Law 2019-154 be amended as outlined in Appendix A of this report; and

**That** the necessary amending By-Law be brought forward to Council for adoption.

**Carried**

9.3.17 CW2022-018

**That** Report ED2022-004, **Feral Pigs in Kawartha Lakes**, be received;

**That** Staff initiate public education on the environmental damage and risks of allowing an invasive feral pig population to be established in Kawartha Lakes and the need for public reporting of all sightings;

**That** sightings of feral pigs reported in the provincial database from within Kawartha Lakes be actively monitored by Staff; and

**That** Staff develop and report back to Council, in Q2 2022, a recommended program to deal with feral pigs in Kawartha Lakes.

**Carried**

9.3.18 CW2022-019

**That** Report SOC2022-001, **Social Services 2021 Service Plan**, be received; and

**That** the 2021 Social Services Plan, Appendix A to Report SOC2022-001, be endorsed.

**Carried**

9.3.19 CW2022-020

**That** the Memorandum from Councillor Veale, **regarding the Water Service Capacity for the Village of Woodville**, be received;

**That** Staff report back to Council by Q2, 2022, with an update on water service capacity of the existing system in the Village of Woodville; and

**That** the report include, but not be limited to, existing capacity availability for future development, and the feasibility of service expansion (including existing test well capabilities and use).

**Carried**

9.4 Items Extracted from Committee of the Whole Minutes

9.3.8 CW2022-009

**CR2022-005**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Yeo

**That** Report CLK2022-004, **Code of Conduct and Ethics - Members of Council and Local Boards Policy Amendments to Schedules A and B**, be received; and

**That** Council approves the recommended amendments to Schedules A and B of the Code of Conduct and Ethics - Members of Council and Local Boards Policy CP2020-001 attached as Appendix A to Report CKL2021-009, by removing the mandatory Affidavit requirement from the Investigation Protocols.

**Carried**

**10. Planning Advisory Committee**

10.1 Correspondence Regarding Planning Advisory Committee Recommendations

10.2 Planning Advisory Committee Minutes

**Planning Advisory Committee Meeting, January 12, 2022**

**CR2022-006**

**Moved By** Councillor Veale

**Seconded By** Deputy Mayor Richardson

**That** the Minutes of the January 12, 2022 Planning Advisory Committee Meeting be received and the recommendations, included in Section 10.3 of the Agenda, be adopted.

**Carried**

10.3 Business Arising from Planning Advisory Committee Minutes

10.3.1 PAC2022-002

**That** Report PLAN2022-003, **Amend the Manvers Zoning By-law 87-06 at 702 Golf Course Road – Maltheb Farms 2000 Ltd.**, be received;

**That** a Zoning By-Law, respecting application D06-2021-028, substantially in the form attached as Appendix D to Report PLAN 2022-003 be approved for adoption by Council; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

**Carried**

10.3.2 PAC2022-003

**That** Report PLAN2022-004, **respecting Part of Lots 18 to 20, Concession 11, Geographic Township of Ops, identified as 1082 Lilac Road, Landis Martin, Alice Martin, Willard Martin and Doreen Martin – Applications D01-2021-005 and D06-2021-030**, be received; and

**That** the applications respecting the proposed Official Plan Amendment and Zoning By-law Amendment be referred back to staff until such time as all comments have been received from all circulated agencies and City Departments, and for further review and processing.

**Carried**

10.4 Items Extracted from Planning Advisory Committee Minutes

**11. Consent Matters**

The following items were requested to be extracted from the Consent Agenda:

Item 11.1.1 Councillor Ashmore

**Moved By** Deputy Mayor Richardson

**Seconded By** Councillor Veale

**That** all of the proposed resolutions shown in Section 11.1 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered, save and except for Items:

**Carried**

11.1 Reports

11.1.2 RS2022-011

**Proposed Update to the Lease Agreement between the City of Kawartha Lakes and Horizon Aircraft, Inc.**

Christine Oliver, Law Clerk - Realty Services

**CR2022-007**

**That** Report RS2022-011, **Proposed Update to the Lease Agreement between The City of Kawartha Lakes and Horizon Aircraft, Inc.**, be received;

**That** the By-Law attached as Appendix F, being a By-Law to Repeal and Replace By-Law 2021-142, a By-Law to Authorize the Execution of a Lease Agreement between Horizon Aircraft Inc. and The City of Kawartha Lakes for a Commercial Building at the Municipal Airport, 3187 Highway 35, Lindsay, in the City of Kawartha Lakes, be approved; and

**That** the Mayor and Clerk be authorized to execute the proposed Lease Agreement (attached as Appendix E) between The Corporation of the City of Kawartha Lakes and Horizon Aircraft, Inc. for the purpose of leasing a commercial building for a five (5) year term at the Municipal Airport, 3187 Highway 35, Lindsay, for an aircraft engineering and design business.

**Carried**

11.1.3 CORP2022-001

**2022 Ontario Community Infrastructure Fund Allocation**

Jennifer Stover, Director of Corporate Services

**CR2022-008**

**That** Report CORP2022-001, **2022 Ontario Community Infrastructure Fund Allocation**, be received;

**That** the 2022 Capital budget be amended to include a multi year project titled "Low Volume Gravel Roads" in the amount of \$6,800,000;

**That** additional \$2,519,746 of Ontario Community Infrastructure Funding received in 2022 be allocated to the Low Volume Gravel Roads capital budget for 2022; and

**That** the balance of the project be funded equally over four years (2023-2026) from the annual Ontario Community Infrastructure Funding allocation.

**Carried**



11.1.4 PUR2022-001

**Supply and Delivery of Several Single and Tandem Axle Plow Trucks (Multi-Year Contract)**

Marielle van Engelen, Buyer

**CR2022-009**

**That** Report PUR2022-001, **Request for Quotation Supply and Delivery of Several Single an Tandem Axle Plow Trucks (Multi-Year Contract)**, be received;

**That** Winslow-Gerolamy Motors Limited be awarded Quotation 2021-41-CQ Supply and Delivery of Several Single and Tandem Axle Plow Trucks (Multi-Year Contract);

**That** Council authorize the option to renew the contract after the initial term, for three (3) additional one (1) year periods, based upon annual budget approval, mutual agreement of the pricing and successful completion of the initial term and each term thereafter;

**That** subject to receipt of the required documents, that the Mayor and Clerk be authorized to execute the agreement; and

**That** the Procurement Division be authorized to issue a purchase order.

**Carried**

11.1.5 PUR2022-002

**2022-04-SS Single Source for Software Enhancements for Transit Scheduling**

Ashley Wykes, Buyer

**CR2022-010**

**That** Report PUR2022-002, **2022-04-SS Single Source for Software Enhancements for Transit Scheduling**, be received;

**That** Tripspark/Trapeze be awarded the single source purchase of Scheduling Enhancements to Existing Transit Software in an amount of \$137,844.00 not including HST;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract; and

**That** the Procurement Division be authorized to issue a purchase order.

**Carried**

11.1.6 PLAN2022-002

**By-Law to Deem Lots 15, 16, 31 and 32, Plan 169 (10 Lakeview Park Road, Fenelon)**

Kent Stainton, Planner II

**CR2022-011**

**That** Report PLAN2022-002, **By-Law to Deem Lots 15, 16, 31 & 32 on Plan 169**, be received;

**That** a Deeming By-Law respecting Lots 15, 16, 31 & 32 on Plan 169, substantially in the form attached as Appendix D to Report PLAN2022-002, be approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

**Carried**

11.1.7 HH2022-001

**Affordable Housing Target Program Recommendations**

Michelle Corley, Human Services Manager, Housing

**CR2022-012**

**That** Report HH2022-001, **Affordable Housing Target Program Recommendations**, be received;

**That** subject to the necessary By-Law and Municipal Housing Facilities Agreement being forwarded to Council for approval, and the successful completion of such planning and development processes as may be required, the recommended application received through Intake CKL2021-003 of the Affordable Housing Target Program, providing a total of four affordable ownership housing units in the City of Kawartha Lakes, as described in Report HH2022-001, be supported;

**That** the municipal incentives identified in Table 1 of Report HH2022-001 be approved;

**That** the donation of the City-owned properties legally described as Lots 66, 67, 68 and 69 on Registered Plan 365, in the Geographic Township of Emily, City of Kawartha Lakes be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** notwithstanding Section 3.03 of By-Law 2018-020, as amended, the subject properties be conveyed for nominal consideration, as the purchaser is intending to use the properties for the purpose of developing affordable housing and will not acquire a financial advantage as a result of the conveyance;

**That** notwithstanding section 3.08 of By-Law 2018-020, as amended, the requirement to advertise the proposed disposition within 18 months of the passing of the disposition by-law be waived;

**That** a By-Law (with any amendments deemed necessary) to authorize the disposition of the subject properties shall be passed if appropriate;

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the conveyance of the lands; and

**That** the waiver of Development Charges in the amount of \$35,140 be recovered through financing from the uncommitted portion of the General Contingency Reserve (1.32090).

**Carried**

11.2 Items Extracted from Consent

11.1.1 RS2022-010

**Land Sale Strategy**

Sharri Dyer, Manager of Realty Services

**CR2022-013**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Dunn

**That** Report RS2022-010, **Land Sale Strategy**, be received.

**Carried**

12. **Petitions**

13. **Other or New Business**

**14. By-Laws**

The mover requested the consent of Council to read the by-laws by number only.

**CR2022-014**

**Moved By** Councillor Yeo

**Seconded By** Councillor Elmslie

**That** the By-Laws shown in Section 14.1 of the Agenda, namely: Items 14.1.1 to and including 14.1.11, save and except for Item 14.1.6, be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

14.1 By-Laws by Consent

14.1.1 By-Law 2022-001

By-Law to Stop Up and Close that Portion of the Road Allowance Set Out as Part of Bertram Street on Plan 44, being Part 8 on Plan 57R-10487 (Part of PIN: 63210-0214 (LT)) and Ernest Street on Plan 44 South of Part 5 on Plan 57R-6784 (All of PIN: 63210-0194 (R)), in the Geographic Township of Ops, City of Kawartha Lakes in the City of Kawartha Lakes

14.1.2 By-Law 2022-002

By-Law to Authorize the Acquisition of Part of Forest Street on Plan 100 AKA Forrest Street Closed By VFF727; Part of Lot 86 on Plan 25 being Parts 1-5 on Plan 57R-624; Subject to an Easement in Gross over Part of Lot 86 on Plan 25 being Part 1 on Plan 57R-10051 as in KL61489, in the Geographic Village of Fenelon Falls, City of Kawartha Lakes, designated as Parts 21, 22, and 23 on Plan 57R-10823 (125 Lindsay Street, Fenelon Falls)

14.1.3 By-Law 2022-003

By-Law to Amend By-Law 2019-154, being a By-Law to Delegate Authority for the Alteration of Heritage Property in the City of Kawartha Lakes

14.1.4 By-Law 2022-004

By-Law to Amend By-Law 2018-177, being a By-Law Repeal and Replace By-Law 1995-26 Being a By-Law to Designate 1201 Salem Road, Little Britain in the City of Kawartha Lakes as being of Cultural Heritage Value and Interest

14.1.5 By-Law 2022-005

By-Law to Authorize the Conveyance of Municipally Owned Property Located on Helen Drive, Omemee and Legally Described as Lots 66, 67, 68, and 69 on Registered Plan 365 in the Geographic Township of Emily, City of Kawartha Lakes, Being PIN: 63259-0492 (LT)

14.1.7 By-Law 2022-006

By-Law to Amend The Township of Manvers Zoning By-Law No. 87-06 To Rezone Land within the City of Kawartha Lakes (702 Golf Course Road)

14.1.8 By-Law 2022-007

By-Law to Deem Part of a Plan of Subdivision, Previously Registered for Lands Within Kawartha Lakes, Not To Be A Registered Plan Of Subdivision In Accordance With The Planning Act PIN # 63161-0301(LT) & PIN # 63161-0314(LT), Described as Lots 15,16, 31 & 32, Plan 169, Geographic Township of Fenelon, Now City of Kawartha Lakes (10 Lakeview Park Road)

14.1.9 By-Law 2022-008

By-Law to Repeal Existing By-Laws to Provide for the Administration and Enforcement of the Building Code Act, 1992 within the City of Kawartha Lakes

14.1.10 By-Law 2022-009

By-Law to Repeal By-Law 2009-225, being a By-Law to Establish a Code of Conduct for Members of Council and for Employees

14.1.11 By-Law 2022-010

By-Law to Repeal and Replace By-Law 2021-142, Being a By-Law to Authorize the Execution of a Lease Agreement between Horizon Aircraft, Inc. and The City of Kawartha Lakes for a Commercial Building at the Municipal Airport, 3187 Highway 35, Lindsay, in the City of Kawartha Lakes

14.2 By-Laws Extracted from Consent

14.1.6 By-Law 2022-011

By-Law to Repeal and Replace By-Law 2005-329, being a By-Law to Regulate the Discharge of Firearms

**Moved By** Councillor Ashmore

**Seconded By** Councillor Seymour-Fagan

**That** the By-Law to Repeal and Replace By-Law 2005-329, being a By-Law to Regulate the Discharge of Firearms, be deferred to allow additional consultation through a public meeting with a report back by the end of Q1, 2022.

**Motion Failed**

**CR2022-015**

**Moved By** Councillor Dunn

**Seconded By** Councillor Yeo

**That** the By-Law to Repeal and Replace By-Law 2005-329, being a By-Law to Regulate the Discharge of Firearms in the City of Kawartha Lakes, be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

**15. Notice of Motion**

**16. Closed Session**

16.1 Adoption of Closed Session Agenda

**CR2021-016**

**Moved By** Deputy Mayor Richardson

**Seconded By** Councillor Elmslie

**That** the Closed Session agenda be adopted as circulated.

**Carried**

16.2 Disclosure of Pecuniary Interest in Closed Session Items

Councillor Seymour-Fagan declared a pecuniary interest in relation to Item 16.1.2 (Report RS2022-012) as she is an owner of the land involved in the Report.

Councillor Seymour-Fagan confirmed that she did not receive a copy of the closed session material due to her pecuniary interest.

16.3 Move Into Closed Session

**CR2022-017**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Yeo

**That** Council convene into closed session at 1:23 p.m. pursuant to Section 239(2) of the Municipal Act, S.O. 2001 s.25, in order to consider matters

identified in Section 16.3 of the Regular Council Meeting Agenda of Tuesday, January 25, 2022, namely Items 16.3.1 to and including 16.3.3.

**Carried**

**17. Matters from Closed Session**

**Item 16.3.1 – Confidential Closed Session Minutes**

The confidential closed session minutes from the December 14, 2021 Regular Council Meeting were approved.

**Item 16.3.2 – Report RS2022-012 Regarding the Acquisition of Land Along Canal Street, Bobcaygeon**

**CR2022-022**

**Moved By** Councillor Yeo

**Seconded By** Councillor Veale

**That** Staff be authorized for proceed with acquiring the required lands along Canal Street, Bobcaygeon for the purpose of widening the road; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision.

**Carried**

**Item 16.3.3 Regarding a Pandemic Response Update**

CAO Taylor and Director Stover a verbal update on the City's response to the COVID-19 Pandemic.

**18. Confirming By-Law**

18.1 CC2022-01.18.1

By-Law to Confirm the Proceedings of a Regular Meeting of Council, Tuesday, January 25, 2022.

**CR2022-023**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Dunn

**That** a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, January 25, 2022 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

**19. Adjournment**

**CR2022-024**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Dunn

**That** the Council Meeting adjourn at 2:19 p.m.

**Carried**

**Read and adopted this 22 day of February, 2022.**

---

Andy Letham, Mayor

---

Cathie Ritchie, City Clerk