

# The Corporation of the City of Kawartha Lakes

## Agenda

### Committee of the Whole Meeting

COW2022-03

Tuesday, March 8, 2022

Open Session Commencing at 1:00 p.m. - Electronic Public Participation Meeting

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

#### Members:

Mayor Andy Letham

Deputy Mayor Tracy Richardson

Councillor Ron Ashmore

Councillor Pat Dunn

Councillor Doug Elmslie

Councillor Patrick O'Reilly

Councillor Kathleen Seymour-Fagan

Councillor Andrew Veale

Councillor Emmett Yeo

**Note: This will be an electronic participation Meeting and public access to Council Chambers will not be available. Please visit the City of Kawartha Lakes YouTube Channel at <https://www.youtube.com/c/CityofKawarthaLakes> to view the proceedings.**

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1.	<b>Call to Order</b>	
2.	<b>Adoption of Agenda</b>	
3.	<b>Disclosure of Pecuniary Interest</b>	
4.	<b>Deputations</b>	
4.1.	COW2022-03.4.1	19 - 21
	<b>Request to Purchase a Portion of Shoreline Road Allowance Along the Head River (Relating to Item 7.6 on the Agenda) Vanjil Ganbaatar</b>	
4.2.	COW2022-03.4.2	22 - 24
	<b>Encroachment Issue Relating to a Dock Extension in the Hickory Beach Area Sandy Medeiros Fatima Barbosa</b>	
5.	<b>Correspondence</b>	
6.	<b>Presentations</b>	
6.1.	COW2022-03.6.1	
	<b>Downtown Revitalization Program 2017-2021 Summary Presentation Carlie Arbour, Economic Development Officer - Community Andy Letham, Council Representative</b>	
6.1.1.	Report ED2022-009	25 - 95
	<b>Downtown Revitalization Program 2017-2021 Summary Carlie Arbour, Economic Development Officer - Community Mayor Letham, Council Representative</b>	

**That** Report ED2022-009, **Downtown Revitalization Program 2017-2021**, be received;

**That** Staff bring updates and recommendations to Council by the end of Q3, 2022, regarding the three outstanding priorities of the Downtown Revitalization Committee of Council as outlined in Report ED2022-009 and Downtown Revitalization Action Plans being; (1) the reconstruction and beautification of Omemee and Coboconk; (2) public washrooms in downtowns; and (3) consistent signage in downtowns across the municipality that retains the individualized characteristic of each downtown;

**That** Council adopt the Downtown Revitalization Framework as attached in Appendix F;

**That** staff work with the Downtown Revitalization community stakeholders to formally thank the communities and volunteers for their contribution to the Downtown Revitalization program; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**7. Reports**

7.1. RS2022-022 96 - 114

**Land Management Team Policy**  
Sharri Dyer, Manager - Realty Services

**That** Report RS2022-022, **Land Management Team Policy**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.2. PLAN2022-019 115 - 134

**Street, Municipal Facility and Park Naming Policy Amendment**  
Richard Holy, Director of Development Services

**That** Report PLAN2022-019, **Street, Municipal Facility and Park Naming Policy Amendment**, be received;

**That** the Policy entitled Highway/Facility and Park Naming Policy be renamed Street, Municipal Facility, and Park Naming Policy;

**That** the Street, Municipal Facility and Park Naming Policy, as amended, attached as Appendix B, to Report PLAN2022-019, be adopted and numbered for inclusion in the City's Policy Manual, repealing and replacing all predecessor versions including 108 CCS 012; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.3. CLK2022-004 135 - 155

**2021-22 Municipal Accessibility Master Plan Progress Report**  
Barbara Condie, Accessibility Officer

**That** Report CLK2022-004, **2021-22 Municipal Accessibility Master Plan Progress Report**; be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting on March 22, 2022.

7.4. RS2022-018 156 - 163

**Proposed Surplus Declaration, Closure and Sale of a Portion of Shoreline Road Allowance Adjacent to 53 Black River Road, Dalton**  
Christine Oliver, Law Clerk - Realty Services

**That Report RS2022-018, Proposed Surplus Declaration, Closure and Sale of a Portion of Shoreline Road Allowance Adjacent to 53 Black River Road, Dalton, be received;**

**That the subject property, being a portion of shoreline road allowance adjacent to 53 Black River Road, Dalton, and legally described as Part of Lot 30, Concession 13, Dalton, Part of Lot 12 on RD 36, City of Kawartha Lakes, be declared surplus to municipal needs;**

**That the closure of the portion of shoreline road allowance to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-20, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;**

**That Council set the value of land at the higher of the appraised value or the minimum set price of \$20.00 per linear foot of shoreline road allowance adjacent to a river;**

**That Staff be directed to commence the process to stop up and close the said portion of shoreline road allowance;**

**That a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;**

**That a deeming by-law be passed contemporaneously with the disposition by-law if appropriate;**

**That the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and**

**That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.**

7.5.

RS2022-019

164 - 172

**Proposed Surplus Declaration, Closure and Sale of a Portion of Road Allowance Adjacent to 396 County Road 36, Lindsay**  
Christine Oliver, Law Clerk - Realty Services

**That Report RS2022-019, Proposed Surplus Declaration, Closure and Sale of a Portion of Road Allowance adjacent to County Road 36, Lindsay, be received;**

**That** the subject property, being a portion of the road allowance adjacent to 396 County Road 36, Lindsay and legally described as Part of Lot 22, Concession 7, Ops, being Parts 8 and 9 on 57R-5192, City of Kawartha Lakes, be declared surplus to municipal needs;

**That** the closure of the portion of road allowance to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set the value of the land at the higher of the appraised value or the minimum set price of \$15.00 per linear foot of road allowance;

**That** Staff be directed to commence the process to stop up and close the said portion of road allowance;

**That** a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** a deeming by-law be passed contemporaneously with the disposition by-law if necessary;

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.6.

RS2022-020

173 - 178

**Deputation to Request to Purchase a Portion of Shoreline Road Allowance Adjacent to Part of Lot 31, Concession 1, Carden**  
Christine Oliver, Law Clerk - Realty Services

**That Report RS2022-020, Deputation for a Request to Purchase a Portion of Shoreline Road Allowance adjacent to Part of Lot 31, Concession 1, Carden, be received; and**

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Proposed Surplus Declaration, Closure and Sale of a Portion of Road Allowance Adjacent to 113 Bolsover Road, Bolsover**

Laura Carnochan, Law Clerk - Realty Services

**That** Report RS2022-023, **Proposed Surplus Declaration, Closure and Sale of a Portion of Road Allowance adjacent to 113 Bolsover Road, Bolsover**, be received;

**That** the subject property, being a portion of road allowance legally described as Part of the Road Allowance Between Concession 1 and Concession 2 Lying Between King Street and Portage Road (Highway 48); Except Part 1 on Plan 57R-9719, in the Geographic Township of Eldon, City of Kawartha Lakes, being Part of PIN: 63171-0440 (LT), be declared surplus to municipal needs;

**That** the closure of the portion of road allowance and sale to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set the value of the land at the higher of the appraised value or \$17.50 per linear foot of road allowance;

**That** Staff be directed to commence the process to stop up and close the said portion of road allowance;

**That** a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** a deeming by-law be passed contemporaneously with the disposition by-law, if required;

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

**Proposed Surplus Declaration, Closure and Sale of a Portion of Road Allowance Adjacent to 25 Queen Street, Bolsover**

Laura Carnochan, Law Clerk - Realty Services

**That** Report RS2022-024, **Proposed Surplus Declaration, Closure and Sale of a Portion of Road Allowance adjacent to 25 Queen Street, Bolsover**, be received;

**That** the subject property, being a portion of road allowance legally described as Part of the Road Allowance Between Concession 1 and Concession 2 Lying Between King Street and Portage Road (Highway 48); Except Part 1 on Plan 57R-9719, in the Geographic Township of Eldon, City of Kawartha Lakes, being Part of PIN: 63171-0440 (LT), be declared surplus to municipal needs;

**That** the closure of the portion of road allowance and sale to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set the value of the land at the higher of the appraised value or the minimum set price of \$20.00 per linear foot of road allowance adjacent to a river;

**That** Staff be directed to commence the process to stop up and close the said portion of road allowance;

**That** a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** a deeming by-law be passed contemporaneously with the disposition by-law, if required;

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

7.9.

CS2022-003

197 - 200

**Little Britain Pump Park**

Craig Shanks, Director of Community Services

**That** Report CS2022-03, **Little Britain Pump Park**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.



- 7.10. CS2022-004 201 - 213
- Omeme Splash Pad Update**  
 Craig Shanks, Director of Community Services
- That** Report CS2022-04, **Omeme Splash Pad Update**, be received; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 7.11. CS2022-005 214 - 305
- Ops Community Centre Status**  
 Craig Shanks, Director of Community Services
- That** Report CS2022-005, **Ops Community Centre Update**, be received;
- That** \$300,000.00 be included in the 2023 Capital Budget deliberation to demolish the Ops Community Centre; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 7.12. CS2022-006 306 - 311
- Outdoor Rink Surfaces**  
 Craig Shanks, Director of Community Services
- That** Report CS2022-06, **Outdoor Rink Surfaces**, be received; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 7.13. ED2022-010 312 - 338
- Proposed Heritage Designation of 1590 Elm Tree Road, Geographic Township of Ops**  
 Emily Turner, Economic Development Officer - Heritage Planning

**That Report ED2022-010, Proposed Heritage Designation of 1590 Elm Tree Road, Geographic Township of Ops, be received;**

**That the Municipal Heritage Committee’s recommendation to designate 1590 Elm Tree Road under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;**

**That Staff be authorized to proceed with the process to designate the subject property under Part IV of the Ontario Heritage Act, including the preparation and circulation of a Notice of Intention to Designate, and preparation of the designating by-law;**

**That a designating by-law be brought forward to Council at the next Regular Council Meeting following the end of the notice period; and**

**That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.**

7.14.

ED2022-011

339 - 356

**Review and Replacement of Heritage Designation By-Law - 50 Victoria Avenue North, Lindsay**

Emily Turner, Economic Development Officer - Heritage Planning

**That Report ED2022-011, Repeal and Replacement of Heritage Designation By-law – 50 Victoria Avenue North, Lindsay, be received;**

**That the Municipal Heritage Committee’s recommendation to repeal and replace Town of Lindsay By-law 2000-068 to designate 50 Victoria Avenue North be endorsed;**

**That Staff be authorized to issue a Notice of Repeal and Notice of Intention to Designate 50 Victoria Avenue North, Lindsay;**

**That a designating by-law be brought forward for adoption at the next Regular Council meeting following the end of the notice period;**

**That a by-law to repeal By-law 2000-068 be brought forward for adoption at the next Regular Council meeting following the end of the notice period; and**

**That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.**

7.15.

ED2022-012

357 - 365

**2022 Summer Tourism Enhancement Program**

Rebecca Mustard, Manager of Economic Development

**That** Report ED2022-012, **2022 Summer Tourism Experience Program**, be received;

**That** \$58,094.66 from the 2021 Pandemic Enhancements Funding, or up to this amount as recovered from the 2021 My Main Street Funding Program, be brought forward to 2022 for the 2022 Summer Tourism Experience Program as outlined in Appendix A; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.16.

ENG2022-005

366 - 407

**Pleasant Point Canal Update**

Juan Rojas, Director of Engineering and Corporate Assets  
Mike Farquhar, Manager of Technical Services

**That** Report ENG2022-005, **Pleasant Point Canal Update**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.17.

ENG2022-011

408 - 414

**Request for Speed Posting - Elm Tree Road**

Joseph Kelly, Senior Engineering Technician

**That** Report ENG2022-011, **Request for Speed Posting – Elm Tree Road**, be received;

**That** the speed limit of Elm Tree Road from the northern limits of the geographic hamlet of Cambray to Glenarm Road (KL Road 8) be posted at 60 km/hr;

**That** the necessary By-law for the above recommendations be forwarded to Council for adoption;

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council meeting.



**That Report ENG2022-014, Request for Speed Posting – Cedar Glen Road, be received;**

**That the speed limit of Cedar Glen Road from KL Road 36 to a point 1 km southerly be posted at 60 km/hr;**

**That the necessary By-law for the above recommendations be forwarded to Council for adoption;**

**That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision; and**

**That this recommendation be brought forward to Council for consideration at the next Regular Council meeting.**

7.21. WM2022-005 439 - 444

**Corporate Waste Reduction Vision**

David Kerr, Manager Environmental Services

**That Report WM2022-005, Corporate Waste Reduction Vision, be received;**

**That Council approve the Corporate Waste Reduction Vision; and**

**That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.**

7.22. RD2022-001 445 - 453

**Update to the ATV Pilot Program Specific to Monitoring and Enforcement**

Bryan Robinson, Director of Public Works

**That Report RD2022-001, Update to the ATV Pilot Program Specific to Monitoring and Enforcement, be received; and**

**That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.**

7.23. ED2022-013 454 - 467

**Downtown Revitalization Advisory Committee 2021 Annual Report and Future Recommendations**

Carlie Arbour, Economic Development Officer - Community  
Mayor Letham, Council Representative

**That Report ED2022-013, Downtown Revitalization Advisory Committee 2021 Annual Report and Future Recommendations,** be received;

**That Council dissolve the Downtown Revitalization Advisory Committee;**

**That members of the Downtown Revitalization Advisory Committee, Lynne Manning, Anna Radey, Stephen Podolsky, Karen Quinn, Dinah Wilson, Julie Kellett, and Matthew Hutchinson, be thanked for their contribution;**

**That Staff be directed to work with Downtown stakeholders to establish a Downtown Community of Practice; and**

**That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.**

7.24. CLK2022-003 468 - 479

**Kawartha Lakes Accessibility Advisory Committee Annual Report and 2022 Work Plan**

Barb Condie, Accessibility Officer  
Councillor Elmslie, Council Representative

**That Report CLK2022-003, Kawartha Lakes AAC 2021 Annual Activities Report and Proposed 2022 Work Plan,** be received; and

**That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.**

7.25. PLAN2022-012 480 - 490

**Environmental Advisory Committee 2022 Work Plan**

Richard Holy, Director of Development Services  
Councillor Richardson, Council Representative

**That Report PLAN2022-012, Environmental Advisory Committee (CKLEAC) 2022 Work Plan,** be received; and

**That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.**

7.26. ED2022-008 491 - 497

**Municipal Heritage Committee 2022 Work Plan**

Emily Turner, Economic Development Officer - Heritage Planning  
Councillor Ashmore, Council Representative

**That Report ED2022-008, Municipal Heritage Committee 2022 Work Plan**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.27.

ED2022-018

498 - 503

**Agricultural Development Advisory Committee 2022 Work Plan**

Kelly Maloney, Economic Development Officer - Agriculture  
Councillor Veale, Council Representative

**That Report ED2022-018, Agricultural Development Advisory Committee 2022 Work Plan**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.28.

CS2022-001

504 - 506

**Lindsay Legacy C.H.E.S.T. Fund Grant Committee 2022 Work Plan**

LeAnn Donnelly, Executive Assistant, Community Services  
Councillor Dunn, Council Representative  
Councillor O'Reilly, Council Representative

**That Report CS2022-001, Lindsay Legacy C.H.E.S.T. Fund Grant Committee 2022 Work Plan**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.29.

CS2022-002

507 - 511

**Fenelon Falls Museum Board Annual Report and 2022 Work Plan**

LeAnn Donnelly, Executive Assistant, Community Services  
Councillor Elmslie, Council Representative

**That Report CS2022-002, Fenelon Falls Museum Board Annual Report and 2022 Work Plan**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.30. PRC2022-001 512 - 514

**Kawartha Lakes Parks Advisory Committee Annual Update and 2022 Work Plan**

LeAnn Donnelly, Executive Assistant, Community Services  
Mayor Letham, Council Representative  
Councillor Seymour-Fagan, Council Representative  
Councillor Richardson, Council Representative

**That** Report PRC2022-001, **Parks Advisory Committee Annual Report and 2022 Work Plan**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.31. CEM2022-001 515 - 518

**Kawartha Lakes Cemetery Board Annual Report and 2022 Work Plan**

Patricia Wykes, Cemetery Administrator  
Councillor Yeo, Council Representative

**That** Report CEM2022-001, **Kawartha Lakes Cemetery Board Annual Report and 2022 Work Plan**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.32. ENG2022-010 519 - 521

**Kawartha Lakes Airport Advisory Committee Annual Report and 2022 Work Plan**

Lisa Peimann, Executive Assistant, Engineering and Corporate Assets  
Councillor Dunn, Council Representative

**That** Report ENG2022-010, **Kawartha Lakes Airport Advisory Committee Annual Report and 2022 Work Plan**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.



7.33. WM2022-001 522 - 527

**Waste Management Advisory Committee 2021 Work Summary and 2022 Work Plan**

Kerri Snoddy, Regulatory Compliance Officer  
Councillor Ashmore, Council Representative  
Councillor Veale, Council Representative  
Councillor Yeo, Council Representative

**That** Report WM2022-001, **Waste Management Advisory Committee 2021 Work Summary and 2022 Work Plan**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.34. WM2022-002 528 - 534

**Lindsay Ops Landfill Public Review Committee 2021 Work Summary and 2022 Work Plan**

Kerri Snoddy, Regulatory Compliance Officer  
Councillor Dunn, Council Representative

**That** Report WM2022-002, **Lindsay Ops Landfill Public Review Committee 2021 Work Summary and 2022 Work Plan**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.35. WM2022-003 535 - 540

**Fenelon Landfill Public Review Committee 2021 Work Summary and 2022 Work Plan**

Nikki Payne, Waste Technician II  
Councillor Elmslie, Council Representative

**That** Report 2022-003, **Fenelon Landfill Public Review Committee 2021 Work Summary and 2022 Work Plan**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**8. Memorandums**

8.1. CW2022-03.8.1 541 - 542

**Memorandum Regarding Patio Permit Fees**  
Mayor Letham

**That** the Memorandum from Mayor Letham, **regarding the waiving of patio fees for 2022**, be received;

**That** permit fees for patios in 2022 be waived;

**That** By-Law 2018-234, being the By-Law to establish and require payment of fees in the City of Kawartha Lakes, be amended to waive the permit fees for patios 2022 and be brought forward to Council for adoption; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**9.**

**Adjournment**