

The Corporation of the City of Kawartha Lakes
Agenda
Kawartha Lakes Cemetery Board Meeting

KLCB2022-001

Thursday, May 19, 2022

11:00 A.M.

Wolfe Street Boardroom

50 Wolfe Street, Lindsay, Ontario

Members:

Councillor Emmett Yeo

Wendy Bowes

Bradley Guest

Paul Laver

Sheran Watson

Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact AgendaItems@kawarthalakes.ca if you have an accessible accommodation request.

1.	Call to Order	
2.	Appointment of Chair	
3.	Appointment of Vice-Chair	
4.	Adoption of Agenda	
5.	Declaration of Pecuniary Interest	
6.	Adoption of Minutes	3 - 6
7.	New Business	
7.1.	Update	
7.2.	Revised By-laws	
7.3.	Payment Methods for Cemetery Products and Services	
7.4.	Columbariums	
7.5.	Decoration Days	
8.	Other Business	
9.	Next Meeting	
10.	Adjournment	

The Corporation of the City of Kawartha Lakes

Minutes

Kawartha Lakes Cemetery Board Meeting

KLCB2021-002
Thursday, September 30, 2021
1:00 P.M.
Ward Park
7675 Highway 35 North, Norland, Ontario

Members:
Wendy Bowes
Bradley Guest
Paul Laver
Sheran Watson
Councillor Emmett Yeo

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1. Call to Order

The recording secretary called the meeting to order at 1:05 PM. Wendy Bowes, Sheran Watson, Paul Laver, Bradley Guest, Patricia Wykes and Ryan Smith were in attendance.

Absent: Councillor Emmett Yeo

2. Appointment of Chair

The Secretary called for nominations for the position of chair. Sheran Watson nominated Paul Laver as chair.

Moved By S. Watson

Seconded By W. Bowes

RESOLVED THAT nominations close and Paul Laver be appointed as chair of the Kawartha Lakes Cemetery Board.

Carried

3. Appointment of Vice-Chair

The Secretary called for nominations for the position of vice-chair. Paul Laver nominated Bradley Guest.

Moved By P. Laver

Seconded By W. Bowes

RESOLVED THAT nominations close and Bradley Guest be appointed as vice-chair of the Kawartha Lakes Cemetery Board.

Carried

4. Adoption of Agenda

Moved By W. Bowes

Seconded By B. Guest

RESOLVED THAT the agenda be adopted and received as printed.

Carried

5. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

6. Adoption of Minutes

Moved By W. Bowes

Seconded By S. Watson

RESOLVED THAT the Minutes of the January 30, 2020 meeting of the Kawartha Lakes Cemetery Board be received and adopted as printed.

Carried

7. New Business

7.1 Restoration

7.1.1 Kinmount 2020

7.1.2 2021 Restoration

Staff presented an overview of the restoration that has taken place in 2021. Tornado damage restoration at Kinmount took place in early spring and restoration at St. Thomas, Bexley, Argyle and Fenelon Falls was just completed as part of the ongoing restoration.

7.2 Staff Update

A summary of the tree planting efforts, number of burials, and the clean-up at Kinmount was presented by staff. Committee was made aware that COVID restrictions with vehicle use, created staffing challenges. Work plan items from 2020, that were set aside with the Pandemic and the resources directed to Tornado clean-up, are gradually being addressed. Bench pads are in at Lake Dalrymple and Mud Lake and staff is working towards plans for screened areas at some cemeteries to hide excess materials from opening graves.

7.3 Janetville United Cemetery Update

Janetville assumption was not completed in 2020 as planned. Currently staff are waiting for the land transfer to be complete. All other documents with the BAO are in place.

7.4 By-Law Revision and FBCSA Legislated Changes

Staff provided an update of the legislated changes for July 1, 2021 and January 1, 2022. As of July 1, 2021 we are required to post our price list and by-laws on the website and provide a printable version. Care and Maintenance contributions will be raised as of January 1, 2022. Further information was provided by Bradley Guest. The BAO will soon provide a template making it easier to compare price lists. Lower interest rates on the Trust Funds is behind the higher contributions required for Care and Maintenance.

Our current By-Law document was created in 2012 and is in need of updating. Staff plan to update the by-law to reflect the new legislation as well as suggestions provided from BAO staff. The new by-law needs approval from the BAO before it goes to council.

7.5 Vacancy Cemetery Board

Discussion of the need to fill the vacancy on the board prior to the new term which starts in the fall of 2022. Terms of reference, that states the committee must meet a minimum of 4 times a year, was also discussed. Committee felt it is valuable to have representation from the different areas of the City and hopes

that the vacancy can be filled with a representative from a under represented area but felt it was best to wait until next fall to advertise the opening. Staff will send the committee the terms of reference and the current terms of the members. Committee is hoping to be able to meet indoors soon but the possibility of conference calls instead of zoom meetings was discussed as a possible alternative.

Moved By B. Guest

Seconded By W. Bowes

RESOLVED THAT the all presentations, updates and discussions for Agenda item #7 be received.

Carried

8. Other Business

The suggestion was made that, weather permitting, we hold our meetings in different cemeteries each time so that the committee gets a chance to see the differences and staff can discuss improvements/issues with each location. Chair made the motion to for staff to schedule meetings in alternate cemeteries weather permitting.

Moved By P. Laver

Seconded By W. Bowes

RESOLVED THAT the motion be received as presented.

Carried

9. Next Meeting

The next meeting will be a Thursday. Date and time to be determined dependent on the City's policy for indoor meeting.

10. Adjournment

Moved By P. Laver

Seconded By B. Guest

RESOLVED THAT the meeting be adjourned at 2:15 PM.

Carried