

# The Corporation of the City of Kawartha Lakes

## Agenda

### Committee of the Whole Meeting

COW2022-06

Tuesday, June 7, 2022

Open Session Commencing at 1:00 p.m. - Public Attendance in Council Chambers is Available By Appointment

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham

Deputy Mayor Tracy Richardson

Councillor Ron Ashmore

Councillor Pat Dunn

Councillor Doug Elmslie

Councillor Patrick O'Reilly

Councillor Kathleen Seymour-Fagan

Councillor Andrew Veale

Councillor Emmett Yeo

**Note:** Public attendance to view the proceedings or to complete a deputation in Council Chambers is available by appointment. Please contact the City Clerk's Office at [clerks@kawarthalakes.ca](mailto:clerks@kawarthalakes.ca) or 705-324-9411 ext. 1266 to request to attend Council Chambers.

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	<b>Pages</b>	
1.	<b>Call to Order</b>	
2.	<b>Adoption of Agenda</b>	
3.	<b>Disclosure of Pecuniary Interest</b>	
4.	<b>Deputations</b>	
4.1.	COW2022-06.4.1	17 - 32
	<b>Access to a Proposed Xplornet Communications Tower Site at 892 Cambray Road (Relating to Item 7.6 on the Agenda) Sarah Duncan, Forbes Bros. Ltd. Cyrus Ghassabeh, Forbes Bros. Ltd.</b>	
4.2.	COW2022-06.4.2	33 - 35
	<b>Request Regarding a Vacant Dock Space in Thurstonia (Relating to Item 7.5 on the Agenda) Sylvana Pacelli</b>	
4.3.	COW2022-06.4.3	36 - 39
	<b>Yellow Ribbon Animal Bite Awareness Campaign Richard Ovcharovich, Manager, Health Protection Division, Haliburton, Kawartha Pine Ridge District Health Unit</b>	
4.4.	COW2022-06.4.4	40 - 42
	<b>Stray and Feral Cats (Relating to Item 7.1 on the Agenda) Janice Jones-Skinner</b>	
4.5.	COW2022-06.4.5	43 - 46
	<b>Stray and Feral Cats (Relating to Item 7.1 on the Agenda) Martin Field</b>	
5.	<b>Correspondence</b>	

5.1.	COW2022-06.5.1	47 - 47
	<p><b>Lane Configuration on Cambridge Street South (Between Kent Street and Russell Street), Lindsay</b>  <b>(Relating to Item 8.1 on the Agenda)</b>  Steve Podolsky, Board Chair, Lindsay Downtown BIA  Melissa McFarland, Executive Director, Lindsay Downtown BIA</p>	
5.2.	COW2022-06.5.2	48 - 48
	<p><b>Proposed Surplus Declaration, Closure and Sale of a Portion of Road Allowance Adjacent to 64 Ridout Street, Lindsay</b>  (relating to Item 7.3 on the Agenda)  Peter Petrosniak</p>	
6.	<b>Presentations</b>	
6.1.	COW2022-06.6.1	
	<p><b>Accessibility Awareness Recognition Awards Presentation</b>  Barb Condie, Accessibility Officer  Councillor Elmslie</p>	
6.2.	COW2022-06.6.2	49 - 58
	<p><b>Canada-Wide Early Learning and Child Care (CWELCC) Update</b>  Janine Mitchell, Manager of Social Services</p>	
6.3.	COW2022-06.6.3	
	<p><b>Omeme Wastewater Treatment Update</b>  Juan Rojas, Director of Engineering and Corporate Assets  Steve Blakey, Greer Galloway Consulting Engineers  Sam Hutton, Greer Galloway Consulting Engineers</p>	
6.4.	COW2022-06.6.4	
	<p><b>Cultural Centre Feasibility Study Findings</b>  Donna Goodwin, Economic Development Officer - Culture</p>	
6.4.1.	Report ED2022-032	59 - 141
	<p><b>Cultural Centre Feasibility Study Findings</b>  Donna Goodwin, Economic Development Officer - Arts and Culture</p>	

**That** Report ED2022-032, **Cultural Centre Feasibility Study Findings**, be received;

**That** the “Feasibility Study for a Cultural Centre(s) in the City of Kawartha Lakes”, dated May 27, 2022, including recommendations and conclusions, prepared by Nordicity and Giaimo, and attached as Appendix A, be endorsed;

**That** up to \$100,000.00 be included in the 2023 Special Project budget to initiate Phase 2 – site exploration, selection and feasibility analysis;

**That** Council thank the Task Force and its members: Susan Taylor; Athol Hart; Patrick Murphy; Barbara Doyle and former members Dianne Lister and Beverly Jeeves for their essential service; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

## **7. Reports**

### **7.1. ML2022-001**

142 - 238

#### **Stray and Feral Cats**

Aaron Sloan, Manager of Municipal Law Enforcement and Licensing

**That** Report, ML2022-001, **Stray and Feral Cats**, be received;

**That** Council support Option Two, within Report ML2022-001, which is to establish a Stray and Feral Cat Pilot Project with a two (2) year term starting in 2023;

**That** By-Law 2021-072, being a By-Law to Regulate Animals in the City of Kawartha Lakes, be amended to permit the Stray and Feral Cat Pilot Project, as outlined in Report ML2022-001 in Appendix C and to include licensing of cats;

**That** the amount of \$85,000.00 be added to 2023 Municipal Law Enforcement and Licensing services budget submission for consideration;

**That** the necessary Amending By-Law be brought forward to Council for adoption; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

**Proposed Surplus Declaration, Closure and Sale of a Portion of Road Allowance Adjacent to 69 Rose Street, Pleasant Point**

Christine Oliver, Law Clerk - Realty Services

**That** Report RS2022-033, **Proposed Surplus Declaration, Closure and Sale of a Portion of Road Allowance Adjacent to 69 Rose Street, Pleasant Point, City of Kawartha Lakes**, be received;

**That** the subject property, being a portion of road allowance adjacent to 69 Rose Street, Pleasant Point, City of Kawartha Lakes, and legally described as Lane E on Plan 123, City of Kawartha Lakes, be declared surplus to municipal needs;

**That** the closure of a portion of road allowance to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set the value of land at the higher of the appraised value or the minimum set price of \$15.00 per linear foot of road allowance;

**That** the sale be conditional upon the purchaser installing fencing to the City's satisfaction, should the City retain land to the West of the purchased property;

**That** staff be directed to commence the process to stop up and close said portion of road allowance;

**That** a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** a deeming by-law be passed contemporaneously with the disposition by-law if appropriate;

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Proposed Surplus Declaration, Closure and Sale of a Portion of Road Allowance Adjacent to 64 Ridout Street, Lindsay**

Laura Carnochan, Law Clerk - Realty Services

**That Report RS2022-035, Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance adjacent to 64 Ridout Street, Lindsay, be received;**

**That the subject property, being a portion of road allowance adjacent to 64 Ridout Street, Lindsay and legally described as Road Allowance between Lots 20 and 21, Concession 6, AKA Kent Street between Lindsay Street and Scugog River, in the Geographic Township of Ops, City of Kawartha Lakes, being Part of PIN: 63229-0243 (LT), be declared surplus to municipal needs;**

**That the closure of the portion of road allowance to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;**

**That Council set the value of the land at the higher of the appraised value or the minimum set price of \$20.00 per linear foot of road allowance adjacent to a river (based on a 66-foot width);**

**That staff be directed to commence the process to stop up and close the said portion of road allowance;**

**That a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed, if appropriate;**

**That a deeming by-law be passed contemporaneously with the disposition by-law, if required;**

**That the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and**

**That these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.**

7.4.

RS2022-036

259 - 268

**Proposed Surplus Declaration, Closure and Sale of a Portion of Unopened Road Allowance known as Wellington Avenue and North Station Street Adjacent to 71 Sibley Avenue, in the Geographic Village of Omemee, in the City of Kawartha Lakes  
Christine Oliver, Law Clerk - Realty Services**

**That Report RS2022-036, Proposed Surplus Declaration, Closure and Sale of a Portion of the Unopened Road Allowances known as Wellington and North Station St. adjacent to 71 Sibley Ave, in the Geographic Village of Omemee, in the City of Kawartha Lakes, be received;**

**That the subject property, being a portion of the unopened road allowances known as Wellington Ave. and North Station St. adjacent to 71 Sibley Ave, in the Geographic Village of Omemee, in the City of Kawartha Lakes;**

**That the closure of the portion of unopened road allowances to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;**

**That Council set the value of the land at the higher of the appraised value and of the minimum set price of \$15.00 per linear foot of interior road allowances;**

**That Staff be directed to commence the process to stop up and close that said portion of the unopened road allowances;**

**That a by-law (with any amendments deemed necessary) to close the unopened road allowances and authorize its disposition shall be passed, if appropriate;**

**That a deeming by-law be passed contemporaneously with the disposition by-law, if necessary;**

**That the Mayor and Clerk be authorized to sign all documents to facilitate the unopened road allowances closing and conveyance of the lands; and**

**That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.**

7.5.

RS2022-037

269 - 287

**Deputation Response to Vacant Dock Space Associated with 31 Pavillion Road, Verulam**

Christine Oliver, Law Clerk - Realty Services

**That Report RS2022-037, Deputation Response to Vacant Dock Space Associated with 31 Pavillion Road, in the Geographic Township of Veralum, in the City of Kawartha Lakes, be received; and**

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.6. PLAN2022-040 288 - 307

**Proposed Entrance Requirements for a Proposed Xplornet Communications Tower Site at 892 Cambray Road**  
Ian Walker, Planning Officer - Large Developments

**That Report PLAN2022-040, Xplornet Deputation Request – Entrance Requirements for 892 Cambray Road, Mariposa (D44-2021-008), be received; and**

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.7. ED2022-016 308 - 413

**Listing Properties on the Heritage Register**  
Emily Turner, Economic Development Officer - Heritage Planning

**That Report ED2022-016, Listing Properties on the Heritage Register, be received;**

**That** the proposed addition of non-designated properties listed in Appendix A to the City of Kawartha Lakes Heritage Register be approved; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.8. ED2022-031 414 - 420

**Service Club Signage**  
Rebecca Mustard, Manager of Economic Development

**That** Report ED2022-031, **Service Club Signage**, be received;

**That** Council adopt the definition for a Service Club to mean a not-for-profit corporation or group, whose philanthropic principles and charitable actions are to address various community service needs in the municipality through direct hands on efforts or by raising money for other organizations;

**That** Staff provide Council with an update on the status of a coordinated, strategic community sign standards program in Q3, 2022; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.9. ED2022-033 421 - 436

**City of Kawartha Lakes Artifact Policy**

Laura Love, Economic Development Officer- Curatorial Services

**That** Report ED2022-033, **City of Kawartha Lakes Artifact Policy**, be received;

**That** the policy entitled City of Kawartha Lakes Artifact Policy, appended to Report ED2022-033, be adopted, numbered and inserted in the Corporate Policy Manual; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.10. ED2022-036 437 - 447

**Report Back on Operational Support for Cultural Organizations in Kawartha Lakes**

Donna Goodwin, Economic Development Officer - Arts and Culture

**That** Report ED2022-036, **Report Back on Operational Funding for Cultural Organizations in Kawartha Lakes**, be received for information; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.11. ED2022-039 448 - 453

**Feral Pigs Action Plan**

Kelly Maloney, Economic Development Officer - Agriculture



**That Report ENG2022-023, Consolidated Stop Control Review at Various Intersections**, be received;

**That** by-laws be passed to install stop controls as listed on Table 1 and Table 2 in Report ENG2022-023;

**That** the necessary By-law(s) for the above recommendations be forwarded to Council for adoption;

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

7.15.

ENG2022-024

594 - 597

**Request for Speed Reduction – Kawartha Lakes Road 45 (Monck Road)**  
Joseph Kelly, Senior Engineering Technician

**That** Report ENG2022-024, **Request for Speed Reduction – Kawartha Lakes Road 45 (Monck Rd)**, be received;

**That** the speed limit of Kawartha Lakes Road 45 (Monck Road) from Kirkfield Road to a point 600m east of Young Street be posted at 60 km/hr;

**That** the necessary By-law for the above recommendations be forwarded to Council for adoption;

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

7.16.

CA2022-006

598 - 602

**Cost-Shared Upgrade of Kagawong Road**  
Adam Found, Manager of Corporate Assets

**That** Report CA2022-006, **Cost-Shared Upgrade of Kagawong Road**, be received;

**That** Council Resolution CR2016-897 be rescinded;

**That** a project to upgrade Kagawong Road from a gravel to highfloat surface be added to the 2022 Tax-Supported Capital Budget with a budget of \$440,000.00 financed 50% by the Capital Contingency Reserve and 50% by funds to be received from a community trust fund established by project proponents whereby the project proceeds conditional upon the City Treasurer confirming receipt of the requisite funds from the community trust fund;

**That** staff be authorized to procure the project through revisions to purchase orders issued under existing contracts, namely those associated with tenders numbered 2021-33-CQ, 2022-18-CQ and 2021-32-CQ;

**That** the project be closed if the City Treasurer does not receive from the community trust fund the requisite funds in the form of a bank draft by December 9, 2022;

**That**, upon completion and closure of the project, any surplus in the project be returned on a proportionate basis to the community trust fund without interest; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.17.

CA2022-007

603 - 634

**Long-Term Financial Plan 2022-2031**

Jennifer Stover, Director of Corporate Services

Adam Found, Manager of Corporate Assets

Carolyn Daynes, City Treasurer

**That** Report CA2022-007, **Long-Term Financial Plan 2022-2031**, be received;

**That** the Long-Term Financial Plan 2022-2031, attached as Appendix A to Report CA2022-007, be adopted for planning and budgeting purposes; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.18. HH2022-004 635 - 665

**2021 Annual Housing and Homelessness Plan Report**

Michelle Corley, Human Services Manager, Housing

**That Report HH2022-004, 2021 Annual Housing and Homelessness Plan (HHP) Report**, be received for information; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**8. Memorandums**

8.1. COW2022-06.8.1 666 - 666

**Cambridge Street and William Street Turn Lanes**

Mayor Letham

**That** the Memorandum from Mayor Letham, **regarding Cambridge and William Street Turn Lanes**, be received;

**That** the permanent turn lanes be applied to the top coat of asphalt from Cambridge and William onto Russell and from Cambridge onto Kent;

**That** the turn lanes be returned to the original configuration (two lanes each way) and the maximum number of parking spaces on Cambridge and William be restored; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

8.2. COW2022-06.8.2 667 - 668

**Memorandum Regarding a Community Safety Zone on Highway 7A, Bethany**

Deputy Mayor Richardson

**That** the Memorandum from Deputy Mayor Richardson, **regarding a Community Safety Zone on Highway 7A**, be received;

**That** Council support the creation of a Community Safety Zone on Highway 7A through Bethany;

**That** Council support the extent of the Community Safety Zone as determined by the designee in the application to Ministry of Transportation ("MTO"); and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

8.3. COW2022-06.8.3 669 - 669

**Memorandum Regarding Speed Bumps on Riverview Road in Lindsay**  
Councillor Dunn

**That** the Memorandum from Councillor Dunn, **regarding Speed Bumps on Riverview Road in Lindsay**, be received;

**That** Staff install in stock temporary speed bumps on Riverview Road;

**That** Staff prepare a report on the feasibility of installing permanent speed bumps on Riverview Road;

**That** this report be brought forward as part of the 2023 budget as a decision unit; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

8.4. COW2022-06.8.4 670 - 671

**Memorandum Regarding Mandatory Connect Fees**  
Councillor Dunn

**That** the Memorandum from Councillor Dunn, **regarding Mandatory Connection Fees**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

8.5. COW2022-06.8.5 672 - 673

**Memorandum Regarding Mill Pond Bridge Cantilever Budget Request**  
Councillor Ashmore

**That** the Memorandum from Councillor Ashmore, **regarding the Mill Pond Bridge Cantilever Budget Request**, be received;

**That** Staff be authorized to change the scope of work, through single-source of the existing contractor(s), for the Omemee Mill Pond Bridge to include upgrades to the pedestrian deck;

**That** these upgrades be funded from the approved project costs to an upset limit of \$10,000.00; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

8.6.

COW2022-06.8.6

674 - 674

**Memorandum Regarding Speed Concerns on Kawartha Lakes Road 45, Sebright**

Councillor Yeo

**That** the Memorandum from Councillor Yeo, **regarding Speed Concerns on Kawartha Lakes Road 45 in Sebright**, be received;

**That** Staff investigate the 60KM zone through Sebright and determine whether an all way stop is warranted at the intersection of Kawartha Lakes Road 45 and Kawartha Lakes Road 6;

**That** Staff report their findings to Council by the end of Q3, 2022; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

8.7.

COW2022-06.8.7

675 - 675

**Memorandum Regarding Off Road Vehicles on Highway 35**

Councillor Yeo

**That** the Memorandum from Councillor Yeo, **regarding Off Road Vehicles on Highway 35**, be received;

**That** Staff approach the Provincial Government to inquire about amending the Highway Traffic Act to allow ATVs and Side by Sides on Highway 35 from Kawartha Lakes Road 43 northerly to Kawartha Lakes Road 48 through Coboconk and from Kawartha Lakes Road 45 northerly to Hilton Point Road through Norland;

**That** Staff report back to Council by the end of Q3,2022; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

**Memorandum Regarding Short Term Rentals**

Councillor Yeo

**That** the Memorandum from Councillor Yeo, **regarding Short Term Rentals**, be received;

**That** Staff continue to monitor and track complaints this summer, and bring back a report in Q1, 2023, with budget considerations and options to regulate and license short term rentals in Kawartha Lakes; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

**9. Adjournment**