

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Special Council Meeting**

**CC2023-01**

**Tuesday, January 17, 2023**

**Open Session Commencing at 9:00 a.m.**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**

**Mayor Doug Elmslie**

**Deputy Mayor Tracy Richardson**

**Councillor Ron Ashmore**

**Councillor Dan Joyce**

**Councillor Charlie McDonald**

**Councillor Mike Perry**

**Councillor Eric Smeaton**

**Councillor Pat Warren**

**Councillor Emmett Yeo**

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**Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.**

**1. Call to Order**

Mayor Elmslie called the Meeting to order at 9:00 a.m. Deputy Mayor T. Richardson and Councillors R. Ashmore, D. Joyce, C. McDonald, M. Perry, E. Smeaton, and P. Warren were in attendance in Council Chambers.

Councillor E. Yeo arrived at 9:16 a.m.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Deputy Clerk J. Watts, Directors C. Faber, B. Robinson, C. Shanks, Paramedic Chief S. Johnston, Treasurer C. Daynes and Manager of Corporate Assets A. Found were in attendance in Council Chambers.

City Solicitor R. Carlson, Manager of Records and Archives A. Fornelli, Manager of Municipal Law Enforcement and Licensing A. Sloan, Strategy and Innovation Specialist B. Stonehouse, Manager of Revenue and Taxation L. Liotti, Executive Assistant C. Anderson, Acting Manager of Information Technology C. Moncrief, Manager of Planning L. Barrie, Manager of Policy Planning P. Pentikainen, Chief Building Official S. Murchison, Executive Assistant L. Donnelly, Manager of Customer Services S. Babcock, Executive Assistant L. Peimann, Manager of Technical Services M. Farquhar, Manager of Infrastructure, Design and Construction C. Purdy, and Manager of Development Engineering C. Sisson were in attendance electronically.

**2. Adoption of Agenda**

**CR2023-001**

**Moved By** Deputy Mayor Richardson

**Seconded By** Councillor McDonald

**That** the agenda for the Committee of the Whole meeting of January 17, 2023, be adopted as circulated.

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Deputations**

**5. Correspondence**

**6. 2023 Budget Overview - Departmental**

**Introductory Remarks - 2023 Departmental Budget Overview**

Ron Taylor, Chief Administrative Officer

Carolyn Daynes, Treasurer

Adam Found, Manager of Corporate Assets

Ron Taylor, Chief Administration Officer, Carolyn Daynes, Treasurer and Adam Found, Manager of Corporate Assets provided introductory remarks for the 2023 departmental budget overviews. The introductory remarks included an overview of the budget process, as well as an introduction to the demands that will be placed on the 2023 budget. Treasurer Daynes reviewed the 2023 budget book and made note of updates that had been incorporated into the proposed 2023 budget.

**6.1 CC2023-01.6.1**

**Mayor and Council**

**Office of the CAO 2023 Budget Overview**

Ron Taylor, Chief Administrative Officer

Ron Taylor, Chief Administrative Officer, provided an overview of the Mayor and Council Division as well as the CAO Division. The CAO Division includes the Office of the CAO, the Office of the City Clerk (including Municipal Law Enforcement and Licensing and Records and Archives), Legal Services (including Realty Services, Provincial Offenses and Insurance and Risk Management) and Strategy Management. The overview included a description of the highlights and accomplishments from 2022, the objectives for 2023 as well as a summary of the budget pressures that will apply to 2023.

The meeting recessed at 10:34 a.m. and reconvened at 10:49 p.m.

**CR2023-002**

**Moved By** Councillor Warren

**Seconded By** Councillor Yeo

**That the presentation by Ron Taylor, Chief Administrative Officer, regarding the 2023 Budget Overview for the Mayor and Council and the Office of the CAO, be received.**

**Carried**

6.2 CC2023-01.6.2

**Corporate Services 2023 Budget Overview**

Ron Taylor, Chief Administrative Officer and (Acting) Director of Corporate Services

Ron Taylor, Chief Administrative Officer and (Acting) Director of Corporate Services, provided an overview of the Corporate Services Division. The Corporate Services Division includes Communications, Advertising and Marketing, People Services, Information Technology, Revenue and Taxation and Treasury. The overview included a description of highlights and accomplishments from 2022, the objectives for 2023 as well as a summary of the budget pressures that will apply to 2023.

**CR2023-003**

**Moved By** Councillor Perry

**Seconded By** Councillor Ashmore

**That** the presentation by Ron Taylor, Chief Administrative Officer and (Acting) Director of Corporate Services, **regarding the 2023 Budget Overview for Corporate Services**, be received.

**Carried**

6.3 CC2023-01.6.3

**Development Services 2023 Budget Overview**

Richard Holy, Director of Development Services

Ron Taylor, Chief Administrative Officer, provided an overview of the Development Services Division on behalf of Richard Holy, Director of Development Services. The Development Services Division includes the Building and Septic Division, Economic Development and the Planning Division. The overview included a description of the highlights and accomplishments from 2022, the objectives for 2023 as well as a summary of the budget pressures that will apply to 2023.

**CR2023-004**

**Moved By** Deputy Mayor Richardson

**Seconded By** Councillor Perry

**That** the presentation by Ron Taylor, Chief Administrative Officer, **regarding the 2023 Budget Overview for Development Services**, be received.

**Carried**

The meeting recessed at 11:53 a.m. and reconvened at 12:45 p.m.

6.4 CC2023-01.6.4

**Community Services 2023 Budget Overview**

Craig Shanks, Director of Community Services

Craig Shanks, Director of Community Services, provided an overview of the Community Services Division. The Community Services Division includes Building and Property, Customer Services and Parks and Recreation. The overview included a description of the highlights and accomplishments from 2022, the objectives for 2023 as well as a summary of the budget pressures that will apply to 2023.

**CR2023-005**

**Moved By** Councillor Warren

**Seconded By** Councillor Yeo

**That** the presentation by Craig Shanks, Director of Community Services, **regarding the 2023 Budget Overview for Community Services**, be received.

**Carried**

6.5 CC2023-01.6.5

**Public Works 2023 Budget Overview**

Bryan Robinson, Director of Public Works

Bryan Robinson, Director of Public Works, provided an overview of the Public Works Division. The Public Works Division includes Roads Operations, Transit Operations, Waste Management Operations, Fleet Services and Water and Wastewater Operations. The overview included a description of the highlights and accomplishments from 2022, the objectives for 2023 as well as a summary of the budget pressures that will apply to 2023.

**CR2023-006**

**Moved By** Councillor Joyce

**Seconded By** Councillor Perry

**That** the presentation by Bryan Robinson, Director of Public Works, **regarding the 2023 Budget Overview for Public Works**, be received.

**Carried**

6.6 CC2023-01.6.6

**Engineering and Corporate Assets 2023 Budget Overview**

Juan Rojas, Director of Engineering and Corporate Assets

Juan Rojas, Director of Engineering and Corporate Assets, provided an overview of the Engineering and Corporate Assets Division. The Engineering and Corporate Assets Division includes Corporate Assets, Development Engineering, Infrastructure, Design and Construction, Technical Services, Crossing Guards and the Kawartha Lakes Municipal Airport. The overview included a description of the highlights and accomplishments from 2022, the objectives for 2023 as well as a summary of the budget pressures that will apply to 2023.

**CR2023-007**

**Moved By** Councillor Yeo

**Seconded By** Deputy Mayor Richardson

**That** the presentation by Juan Rojas, **regarding the 2023 Budget Overview for Engineering and Corporate Assets**, be received.

**Carried**

7. **Confirming By-Law**

By-Law to Confirm the Proceedings of the Special Council Meeting of January 17, 2023

**CR2023-008**

**Moved By** Councillor Perry

**Seconded By** Councillor Yeo

**That** a by-law to confirm the proceedings of a Special Council Meeting held Tuesday, January 17, 2023 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

**8. Adjournment**

**CR2023-009**

**Moved By** Councillor Yeo

**Seconded By** Councillor Warren

**That** the Special Council Meeting adjourn at 2:08 p.m.

**Carried**

**Read and adopted this 31st day of January, 2023.**

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Doug Elmslie, Mayor

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Cathie Ritchie, City Clerk