

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Committee of the Whole Meeting**

**COW2024-02**

**Tuesday, February 6, 2024**

**Open Session Commencing at 1:00 p.m.**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**

**Mayor Doug Elmslie**

**Deputy Mayor Charlie McDonald**

**Councillor Ron Ashmore**

**Councillor Dan Joyce**

**Councillor Mike Perry**

**Councillor Tracy Richardson**

**Councillor Eric Smeaton**

**Councillor Pat Warren**

**Councillor Emmett Yeo**

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**Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.**

**1. Call to Order**

Mayor Elmslie called the Meeting to order at 1 :00 p.m. Deputy Mayor C. McDonald and Councillors R. Ashmore, D. Joyce, C. M. Perry, T. Richardson, E. Smeaton, P. Warren and E. Yeo were in attendance in Council Chambers.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Directors L. Barrie, S. Beukeboom, C. Faber, B. Robinson, C. Shanks, Paramedic Chief S. Johnston, Manager of Technical Services M. Farquhar and Manager of Customer Service S. Babcock were also in attendance in Council Chambers.

City Solicitor R. Carlson, Manager of Municipal Law Enforcement and Licensing S. Sloan and Manager of Corporate Assets A. Found were in attendance electronically.

**2. Adoption of Agenda**

**CW2024-021**

**Moved By** Councillor Perry

**Seconded By** Councillor Smeaton

**That** the Agenda for the Committee of the Whole of Tuesday, February 6, 2024, be adopted as circulated and with the following amendments:

Addition:

Item 5.1 Correspondence from Gene Balfour regarding Energy Security (relating to Item 4.4 on the Agenda)

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Deputations**

**4.1 COW2024-02.4.1**

**Dock Spaces within Dunsford**

Doug Hellowell

Doug Hellowell spoke to the City's dock licensing program and requested that all dock areas be subject to the same fee structure (the docks within Thurstonia have a reduced 2023 fee). He requested that dock licensing fees be frozen for

twenty (20) years, questioned when the vacant dock spaces within Thurstonia will be allocated to area residents and asked how the fees within the dock licensing program are used by the City. Mr. Hellowell also raised concerns relating to snow removal in Thurstonia and how it is affecting the lakefront.

**CW2024-022**

**Moved By** Councillor Warren

**Seconded By** Deputy Mayor McDonald

**That** the deputation of Doug Hellowell, **regarding Dock Spaces in Dunsford**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

**CW2024-023**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Yeo

**That** all dock licensing fees be frozen at the current rate for the balance of the current term of Council.

**Carried**

4.2 COW2024-02.4.2

**Request for an Entrance Permit**

Frank Arnold

Anke Arnold

Frank and Anke Arnold provided an overview of their property at 0 Harvest Road in Dunsford. They outlined that the property was purchased to build a home and when they applied for a building permit it was discovered that the portion of the road adjacent to their property is not part of the assumed road. They outlined that a building permit could not be issued until they have access to the assumed road. They requested assistance from the City to resolve the access issue.

**CW2024-024**

**Moved By** Councillor Perry

**Seconded By** Councillor Yeo

**That** the deputation of Frank Arnold and Anke Arnold, **regarding a Request for an Entrance Permit**, be received;

**That** Staff engage with Frank Arnold and Anke Arnold to outline the solutions that are available to resolve the entrance permit issue; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

4.3 COW2024-02.4.3

**Request to Purchase the Portion of Road Allowance along the South and West Sides of 7 Thomas Street, Pontypool**

James Cochrane

Amanda Wilson

James Cochrane and Amanda Wilson provided an overview of their request to purchase the unopened road allowance that bordered their property. Their request was denied by the Land Management Team and they asked for that decision to be reconsidered. It was noted that if their request cannot be granted at this time, they asked to have first right of refusal should the City be able to sell the unopened road allowance in the future.

**CW2024-025**

**Moved By** Councillor Richardson

**Seconded By** Councillor Yeo

**That** the deputation of James Cochrane and Amanda Wilson, **regarding a Request to Purchase the Portion of Road Allowance along the South and West Sides of 7 Thomas Street, Pontypool**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

4.4 COW2024-02.4.4

**Energy Security**

Gene Balfour

Gene Balfour spoke to energy security and asked Council not to support policies that jeopardize energy security. Mr. Balfour provided an overview of the correspondence that was submitted to complement his deputation.

**CW2024-026**

**Moved By** Councillor Joyce

**Seconded By** Councillor Smeaton

**That** the deputation of Gene Balfour, **regarding Energy Security**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

4.5 COW2024-02.4.5

**Concerns Relating to Foreign Interference with Municipal Government**

Joan Abernethy

Joan Abernethy spoke to the threat to the integrity of municipal government by foreign entities. She outlined that foreign interference networks are active throughout Canada and they are intent on undermining the democratic process. She encouraged Council to champion freedom, human rights and democracy.

**CW2024-027**

**Moved By** Councillor Smeaton

**Seconded By** Councillor Joyce

**That** the deputation of Joan Abernethy, **regarding Foreign Interference with Municipal Government**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

4.6 COW2024-02.4.6

**Snow Removal**

Sherry McKelvey

Sherry McKelvey outlined concerns relating to snow removal within her area. She provided an overview of the issues that she has encountered relating to the snow removal in her area. She was asked her to continue to contact the City when issues arise so they can be tracked by Staff.

**CW2024-028**

**Moved By** Councillor Richardson

**Seconded By** Deputy Mayor McDonald

**That** the deputation of Sherry McKelvey, **regarding Snow Removal**, be received; and

**That** this recommendation be brought forward for consideration at the next Regular Council Meeting.

**Carried**

The Meeting recessed at 2:51 p.m. and reconvened at 3:01 p.m.

5. **Correspondence**

5.1 COW2024-02.5.1

**Energy Security**

**(relating to Item 4.4 on the Agenda)**

Gene Balfour

**CW2024-029**

**Moved By** Councillor Richardson

**Seconded By** Deputy Mayor McDonald

**That** the correspondence from Gene Balfour, **regarding Energy Security**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**6. Presentations**

6.1 COW2024-02.6.1

**Update on the Status of the Low Volume Gravel Roads Program  
Presentation**

Michael Farquhar, Manager of Technical Services ECA

Michael Farquhar provided an update on the status of the Low Volume Gravel Roads Program. The updated included a history on the Program which was initiated to identify small low volume gravel roads within built up areas, hamlets, villages and towns that were candidates for conversion to a hard topped surface. Council received an overview of the funds that are available for use within the Program and how those funds could be used to continue the Program in 2024.

**CW2024-030**

**Moved By** Councillor Smeaton

**Seconded By** Councillor Warren

**That** the presentation by Michael Farquhar, Manager of Technical Services, regarding an **Update on the Status of the Low Volume Gravel Roads Program**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.1.1 Report ENG2024-001

**Update on the Status of the Low Volume Gravel Roads Program**

Michael Farquhar, Manager of Technical Services ECA

**CW2024-031**

**Moved By** Councillor Smeaton

**Seconded By** Councillor Perry

**That** Report ENG2024-001, **Update on the Status of the Low Volume Gravel Roads Program**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

## 7. Consent Matters

The following items were extracted from Consent:

Councillor Richardson Item 7.1.1

Deputy Mayor McDonald Item 7.1.6

**Moved By** Councillor Yeo

**Seconded By** Councillor Joyce

**That** all of the proposed recommendations shown in Section 7.1 of the Agenda be approved by the Committee of the Whole in the order that they appear on the agenda, save and except for Items 7.1.1 and 7.1.6, sequentially numbered and forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

### 7.1 Reports

#### 7.1.2 CS2024-002

##### **Release of Fenelon Falls C.H.E.S.T. Funds**

Leann Donnelly, Executive Assistant, Community Services

##### **CW2024-032**

**That** Report CS2024-002, **Release of Fenelon Falls Legacy C.H.E.S.T. Funds**, be received;

**That** the Fenelon Falls Turkey Trot be approved for funding in the amount of \$6,000.00 with the allocation to come from the Fenelon Falls Legacy C.H.E.S.T. Reserve (3.24350);

**That** the Kawartha Lakes Community Co-operative on behalf of the Fenelon Arts Committee be approved for funding in the amount of \$6,220.00 with the allocation to come from the Fenelon Falls Legacy C.H.E.S.T. Reserve (3.24350);

**That** the Fenelon Falls Grannies be approved for funding in the amount of \$1,000.00 with the allocation to come from the Fenelon Falls Legacy C.H.E.S.T. Reserve (3.24350); and,

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.1.3 ED2024-003

**Proposed Heritage Designation of 479 Eldon Road, Geographic Township of Mariposa (Little Britain Public and Continuation School)**

Emily Turner, Economic Development Officer - Heritage Planning

**CW2024-033**

**That** Report ED2024-003, **Proposed Heritage Designation of 479 Eldon Road, Geographic Township of Mariposa (Little Britain Public and Continuation School)**, be received;

**That** the Municipal Heritage Committee's recommendation to designate 479 Eldon Road under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

**That** staff be authorized to proceed with the process to designate the subject properties under Part IV of the Ontario Heritage Act, including the preparation and circulation of Notices of Intention to Designate, and preparation of the designating by-laws; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.1.4 ED2024-004

**Proposed Heritage Designation of 13-17 King Street East, Village of Omeme (Grandy Block)**

Emily Turner, Economic Development Officer - Heritage Planning

**CW2024-034**

**That** Report ED2024-004, **Proposed Heritage Designation of 13-17 King Street East, Village of Omeme (Grandy Block)**, be received;

**That** the Municipal Heritage Committee's recommendation to designate 13-17 King Street East under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

**That** staff be authorized to proceed with the process to designate the subject properties under Part IV of the Ontario Heritage Act, including the preparation and circulation of Notices of Intention to Designate, and preparation of the designating by-laws; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.1.5 ED2024-005

**Proposed Heritage Designation of 31-37 King Street East, Village of Omemee (Ivory and Williamson Block)**

Emily Turner, Economic Development Officer - Heritage Planning

**CW2024-035**

**That** Report ED2024-005, **Proposed Heritage Designation of 31-37 King Street East, Village of Omemee (Ivory and Williamson Block)**, be received;

**That** the Municipal Heritage Committee's recommendation to designate 31-37 King Street East under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

**That** staff be authorized to proceed with the process to designate the subject properties under Part IV of the Ontario Heritage Act, including the preparation and circulation of Notices of Intention to Designate, and preparation of the designating by-laws; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.2 Items Extracted from Consent

7.1.1 CS2024-001

**Customer Experience Strategy**

Steve Babcock, Manager, Customer Service

**CW2024-036**

**That** Report CS2024-001, **Customer Experience Strategy**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.1.6 ML2024-001

**Backyard Chicken Coops Pilot Project**

Aaron Sloan, Manager of Municipal Law Enforcement and Licensing

**CW2024-037**

**That** Report ML2024-001, **Backyard Chicken Coops Pilot Project**, be received;

**That** Section 3.00 of By-Law 2021-072, being a By-Law to Regulate Animals in the City of Kawartha Lakes, be amended, as outlined within Appendix C to Report ML2024-001;

**That** By-Law 2018-234, being the Consolidated Fees By-Law, be amended to remove the licensing fee for coop registration and inspection;

**That** the necessary By-Laws be brought forward to Council for consideration; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**8. Memorandums**

**9. Adjournment**

**CW2024-038**

**Moved By** Councillor Warren

**Seconded By** Councillor Yeo

**That** the Committee of the Whole Meeting adjourn at 4:03 p.m.

**Carried**

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Doug Elmslie, Mayor

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Cathie Ritchie, City Clerk