

The Corporation of the City of Kawartha Lakes
Minutes
Victoria Manor Committee of Management Meeting

VMC2024-001

Monday, February 12, 2024

1:00 P.M.

Human Services Boardroom
68 Lindsay St. N., Lindsay, Ontario

Members:

Deputy Mayor Charlie McDonald
Councillor Mike Perry
Councillor Emmett Yeo

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1. Call to Order

Chair McDonald called the meeting to order at 1:01 p.m. Councillor Yeo, Councillor Perry were in attendance.

Director Cheryl Faber, Treasurer Carolyn Daynes, Executive Assistant Holly Russett, Vice President Regional Operations LTC Sienna Senior Living Philippa Welch and Senior Manager Operations Finance Michael Spray were also in attendance.

Absent: Executive Director Pamela Kulas

2. Adoption of Agenda

VMCM2024-001

Moved By Councillor Perry

Seconded By Councillor Yeo

Resolved That the February 12, 2024 agenda be adopted as circulated.

Carried

3. Disclosures of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Deputations and Presentations

None

5. Approval of the Minutes of the Previous Meeting

VMCM2024-002

Moved By Councillor Yeo

Seconded By Councillor Perry

Resolved That the minutes of the Victoria Manor Committee of Management meeting held October 2, 2023, be adopted as circulated.

Carried

6. Business Arising from Previous Meetings

None

7. Correspondence

None

8. Reports

8.1 VMC2025-01 Directors Report

VMCM2024-003

Moved By Councillor Perry

Seconded By Councillor Yeo

Resolved That Report VMC2024-01, "Directors Report", be received.

Carried

8.2 Memorandum - 002 - 2023 Victoria Manor Operating Surplus

VMCM2024-004

Moved By Councillor Perry

Seconded By Councillor Yeo

Resolved That the February 12, 2024 Memorandum - 002 from Carolyn Daynes, regarding the 2023 Victoria Manor Operating Surplus, be received, and;

That the Victoria Manor Committee of Management recommend to the Council of the City of Kawartha Lakes that the Manor surplus, either in whole or part, be transferred to the City Capital Contingency reserve and committed to capital work as indicated in the Victoria Manor Strategic Facility Master Plan completed in 2023. The amount of the transfer will be limited to the overall City surplus for the 2023-year end.

Carried

8.3 Memorandum - 003 - Ontario Health 2024-24 Quality Improvement Plan

VMCM2024-005

Moved By Councillor Perry

Seconded By Councillor Yeo

Resolved That Memorandum - 003 from Pamela Kulas, regarding "Ontario Health 2024/25 Quality Improvement Plan", be received for information.

Carried

8.4 Briefing Note: Sienna Senior Living - Victoria Manor 2023 Annual Report

VMCM2024-006

Moved By Councillor Yeo

Seconded By Councillor Perry

Resolved That Briefing Note from Philippa Welch, "Sienna Senior Living - Victoria Manor 2023 Annual Report", be received for information.

Carried

8.5 Victoria Manor 2023 Year End Financial Results

VMCM2024-007

Moved By Councillor Perry

Seconded By Councillor Yeo

Resolved That the Victoria Manor 2023 Year End Financial Results, be received.

Carried

9. **Closed Session**

VMCM2024-008

Moved By Councillor Perry

Seconded By Councillor Yeo

That the Victoria Manor Committee of Management convene into closed session in order to consider matters on the Monday, February 12, 2024 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2) (b)(d)(e) of the Municipal Act, S.O. 2001. S.25.

Carried

10. **Matters from Closed Session**

None

11. **Other New Business**

None

12. **Next Meeting**

April 15, 2024, Victoria Manor Boardroom, commencing at 1:00 p.m.

13. Adjournment

VMCM2024-012

Moved By Councillor Yeo

Seconded By Councillor Perry

That the Victoria Manor Committee of Management Meeting adjourn at 1:58 p.m.

Carried