

The Corporation of the City of Kawartha Lakes

Agenda

Committee of the Whole Meeting

COW2025-03

Tuesday, March 4, 2025

Open Session Commencing at 10:00 a.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Doug Elmslie

Deputy Mayor Charlie McDonald

Councillor Ron Ashmore

Councillor Dan Joyce

Councillor Mike Perry

Councillor Tracy Richardson

Councillor Pat Warren

Councillor Emmett Yeo

Vacancy - Ward 5

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To speak to an Item on this Agenda you must submit a completed Deputation Request Form by Friday, February 28, 2025 at 12:00 p.m.

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1.	Call to Order	
2.	Adoption of Agenda	
3.	Disclosure of Pecuniary Interest	
4.	Deputations	
4.1	COW2024-03.4.1	14 - 16
	Analysis of Ticketing Data from Customer Service for the City of Kawartha Lakes David Webb	
	That the deputation of David Webb, regarding an Analysis of Ticketing Data from Customer Service for the City of Kawartha Lakes , be received; and	
	That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.	
5.	Correspondence	
6.	Presentations	
6.1	COW2025-03.6.1	
	Introduction to the Medical Priority Dispatch System (MPDS) and the 2024 Key Performance Indicators (KPIs) for Paramedic Service Sara Johnston, Paramedic Chief Dr. Michael Feldman, Sunnybrook Health Sciences Centre	
	That the presentation by Sara Johnston, Paramedic Chief, and Dr. Michael Feldman, of Sunnybrook Health Sciences Centre, regarding an Introduction to the Medical Priority Dispatch System (MPDS) and the 2024 Key Performance Indicators (KPIs) for Paramedic Service , be received; and	
	That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.	
6.1.1	Report EMS2025-001	17 - 36
	Paramedic Service Operational Key Performance Indicators Sara Johnston, Paramedic Chief	

That Report EMS2025-001, Paramedic Service Operational Key Performance Indicators, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.2 COW2025-03.6.2

Customer Experience Strategy Update Presentation

Brandon Clarkson, Manager, Customer Services

That the presentation by Brandon Clarkson, Manager of Customer Service, **regarding a Customer Experience Strategy Update**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.2.1 Report CS2025-003

37 - 57

Customer Experience Strategy Update

Brandon Clarkson, Manager of Customer Service

That Report CS2025-003, **Customer Experience Strategy Update**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.3 COW2025-03.6.3

2024 Annual Update Presentation for the Customer Service Division

Brandon Clarkson, Manager of Customer Service

That the presentation by Brandon Clarkson, Manager of Customer Service, **regarding the 2024 Annual Update for the Customer Service Division**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.3.1 Report CS2025-004

58 - 66

2024 Annual Update - Customer Service Division

Brandon Clarkson, Manager of Customer Service

That Report CS2025-004, 2024 Annual Update – Customer Service Division, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.4 COW2025-03.6.4

Strategic Plan Annual Report Presentation

Brenda Stonehouse, Manager of Strategy and Innovation

That the presentation by Brenda Stonehouse, Manager of Strategy and Innovation, regarding the Strategic Plan Annual Report, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.4.1 Report CORP2025-004

67 - 118

Strategic Plan Annual Report

Brenda Stonehouse, Manager of Strategy and Innovation

That Report CORP2025-004, Strategic Plan Annual Report, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7. The Meeting Shall Recess at 12:00p.m. and Reconvene at 1:00p.m.

8. Deputations

8.1 COW2025-03.8.1

119 - 145

Commemmoration of the Nine Ships of 1825 Bicentennial Project

Mary Jane Connell

Brendan Moher

That the deputation of Mary Jane Connell and Brendan Moher, regarding the Commemoration of the Nine Ships of 1825 Bicentennial Project, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Request to Purchase a Portion of Road Allowance Adjacent to 357 Alvar Road, Kirkfield

Courtney Baker, Office and Acquisition Coordinator, The Couchiching Conservancy
Rick Simpson

That the deputation of Courtney Baker and Rick Simpson, of the Couchiching Conservancy, **regarding a Request to Purchase a Portion of Road Allowance Adjacent to 357 Alvar Road, Kirkfield**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

9. **Correspondence**

10. **Presentations**

11. **Consent Matters**

That all of the proposed recommendations shown in Section 11.1 of the Agenda be approved by the Committee of the Whole in the order that they appear on the Agenda, sequentially numbered and forwarded to Council for consideration at the next Regular Council Meeting.

11.1 Reports

11.1.1 PR2025-002 152 - 170

2024 Annual Trails Update

Ryan Smith, Manager, Parks and Recreation

That Report PR2025-002, **2024 Annual Trails Update**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

11.1.2 PLAN2025-017 171 - 195

Provincial Energy Procurement

Mark Jull, Policy Supervisor

That Report PLAN2025-017, **Provincial Energy Procurement**, be received;

That Council consider energy procurement projects and issue written support through Municipal Resolution in Support of Proposal Submissions on a case-by-case basis; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

11.1.3

ED2025-009

196 - 231

Proposed Heritage Designation of 48 Main Street, Village of Bobcaygeon (J.L. Read General Store/The Promoter Building)
Emily Turner, Economic Development Officer - Heritage Planning

That Report ED2025-009, **Proposed Heritage Designation of 48 Main Street, Village of Bobcaygeon (J.L. Read General Store/The Promoter Building)**, be received;

That the Municipal Heritage Committee's recommendation to designate 48 Main Street under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

That staff be authorized to proceed with the process to designate the subject property under Part IV of the Ontario Heritage Act, including the preparation and circulation of Notices of Intention to Designate, consultation with the property owner and preparation of the designating by-laws; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

11.1.4

ENG2025-009

232 - 239

Request for Petition Review - Elm Tree Road and Highway 7
Gordon Archibald, Senior Engineering Technician

That Report ENG2025-009, **Request for Petition Review – Elm Tree Road and Highway 7**, be received;

That Schedule C of By-Law 2025-328, being the By-Law to Establish Speed Limits in the City of Kawartha Lakes, be amended to reduce the speed limit of Elm Tree Road from Highway 7 to a point 550m northerly to 60km/hr;

That that Schedule D of By-law 2025-328, being the By-Law to Establish Speed Limits in the City of Kawartha Lakes, be amended to reduce the speed limit of Elm Tree Road from Highway 7 to a point 500m southerly to 50km/hr; and

That Schedule C of By-Law 2005-328, being the By-Law to Establish Speed Limits in the City of Kawartha lakes, be amended to reduce the speed limit of Elm Tree Road from a point 500m south of Highway 7 to a point 760m southerly be 60km/hr;

That the necessary By-Law to amend By-Law 2025-328, being the By-Law to Establish Speed Limits in the City of Kawartha Lakes, be brought forward to Council for adoption; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

11.1.5

CLK2025-003

240 - 244

Terms of Reference Update for Advisory Committees, Boards and Task Forces

Sarah O'Connell, Deputy Clerk

That Report CLK2025-003, **Terms of Reference Update for Advisory Committees, Boards and Task Forces**, be received;

That the Terms of Reference for all Advisory Committees, Boards and Task Forces be updated to remove the establishment of working groups or sub-committees, and the holding of working meetings, from the mandate of each group;

That the Terms of Reference for the Kawartha Lakes Accessibility Advisory Committee, be amended to permit the holding of closed session, pursuant to s.239(2)(b) of the Municipal Act, 2001, for the consideration of nominations that are submitted for the Accessibility Awareness Recognition Awards Program;

That the Terms of Reference for the Kawartha Lakes Environmental Advisory Committee be amended to permit the holding of closed session, pursuant to s.239(2)(b) of the Municipal Act, 2001, for the consideration of nominations, that are submitted for the Bee A Hero Awards Program and the Environmental Hero Awards Program;

That the Term of Reference for the Kawartha Lakes Municipal Heritage Committee be amended to permit the holding of closed session, pursuant to s.239(2)(b) of the Municipal Act, 2001, for the consideration of nominations that are submitted for the Osprey Awards Program;

That the Terms of Reference for the Kawartha Lakes Accessibility Advisory Committee, the Kawartha Lakes Environmental Advisory Committee and the Kawartha Lakes Municipal Heritage Committee be amended to require that Staff report to Council, in closed session, to provide recommended award recipients to Council for consideration and approval with regard to the Accessibility Awareness Recognition Awards Program, the Bee A Hero Awards Program, the Environmental Hero Awards Program and the Osprey Awards Program; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

11.1.6

CS2025-002

245 - 249

Wilson Estate Update

LeAnn Donnelly, Executive Assistant, Community Services

That Report CS2025-002, **Wilson Estate Update**, be received;

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

- 11.1.7 CEM2025-001 250 - 253
- Kawartha Lakes Cemeteries 2024 Annual Update**
LeAnn Donnelly, Executive Assistant, Community Services
- That** Report CEM2025-001, **Kawartha Lakes Cemeteries 2024 Annual Update**, be received;
- That** the Kawartha Lakes Cemetery Board be dissolved;
- That** an annual Cemetery Operations Update Report be provided to Council by staff; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 11.1.8 PR2025-001 254 - 257
- Kawartha Lakes Parks Advisory Committee Annual Update and 2025 Work Plan**
LeAnn Donnelly, Executive Assistant, Community Services
- That** Report PR2025-001, **Kawartha Lakes Parks Advisory Committee Annual Report and 2025 Work Plan**, be received; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 11.1.9 PLAN2025-015 258 - 281
- Environmental Advisory Committee 2025 Work Plan**
Jenna Stephens, Planning Officer, Environmental Policy
- That** Report PLAN2025-015, **Environmental Advisory Committee 2025 Work Plan**, be received;
- That**, the 2025 Environmental Advisory Committee Work Plan outlined in Appendix B to Report PLAN2025-015 be approved; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 11.1.10 ED2025-006 282 - 289
- Agricultural Development Advisory Committee 2025 Work Plan**
Kelly Maloney, Economic Development Officer - Agriculture

That Report ED2025-006, Agricultural Development Advisory Committee 2025 Work Plan, be received;

That the Agricultural Development Advisory Committee 2025 Work Plan as outlined in Appendix B to Report ED2025-006 be approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

11.1.11

ED2025-008

290 - 299

Municipal Heritage Committee 2025 Work Plan

Emily Turner, Economic Development Officer - Heritage Planning

That Report ED2025-008, Municipal Heritage Committee 2025 Work Plan, be received;

That the 2025 Municipal Heritage Committee Work Plan as outlined in Appendix B be approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

11.1.12

WM2025-002

300 - 304

Lindsay Ops Landfill Public Review Committee 2024 Work Summary and 2025 Work Plan

Kayla Pantaleo, Regulatory Compliance Officer

That Report WM2025-002, Lindsay Ops Landfill Public Review Committee 2024 Work Summary and 2025 Work Plan, be received;

That the 2025 Lindsay Ops Public Review Committee Work Plan as outlined in Appendix "A" to Report WM2025-002, be approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

11.1.13

WM2025-003

305 - 310

Waste Management Advisory Committee 2024 Work Summary and 2025 Work Plan

Brittany Druery, Acting Waste Reduction Coordinator

That Report WM2025-003, Waste Management Advisory Committee 2024 Work Summary and 2025 Work Plan, be received;

That the 2025 Waste Management Advisory Committee Work Plan, as outlined in Appendix “A” to Report WM2025-003, be approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

11.1.14 WM2025-004 311 - 316

Fenelon Landfill Public Review Committee 2024 Work Summary and 2025 Work Plan

Kayla Pantaleo, Regulatory Compliance Officer

That Report WM2025-004, Fenelon Landfill Public Review Committee 2024 Work Summary and 2025 Work Plan, be received;

That the 2025 Fenelon Landfill Public Review Committee Work Plan, as outlined in Appendix “A” to Report WM2025-004, be approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

11.1.15 ENG2025-010 317 - 319

Kawartha Lakes Airport Advisory Committee Annual Update and 2025 Work Plan

Lisa Peimann, Executive Assistant, Engineering and Corporate Assets

That Report ENG2025-010, Kawartha Lakes Airport Advisory Committee Annual Report and 2025 Work Plan, be received;

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

11.1.16 CORP2025-008 320 - 326

Kawartha Lakes Accessibility Advisory Committee Annual Report and 2025 Work Plan

Christine Briggs, Inclusion, Diversity, Equity and Accessibility Partner

That Report CORP2025-008, **Kawartha Lakes Accessibility Advisory Committee Annual Update and 2025 Work Plan**, be received;

That the 2025 work plan for the Kawartha Lakes Accessibility Advisory Committee be approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

11.2 Items Extracted from Consent

12. New or Other Business

12.1 COW2025-03.12.1 327 - 328

Memorandum Regarding an Authorized Absence of a Member of Council in Accordance with s.259(1)(c) of the Municipal Act, 2001
Mayor Elmslie

That the Memorandum from Mayor Elmslie, **regarding an Authorized Absence of a Member of Council in Accordance with s.259(1)(c) of the Municipal Act, 2001**, be received;

That Councillor Ashmore be authorized to be absent from the meetings of Council and retain his seat;

That the authorized absence be revisited at the end of June, 2025, if necessary; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

12.2 COW2025-03.12.2 329 - 333

Memorandum Regarding Trade Tariffs
Councillor Perry

That the Memorandum from Councillor Perry, **regarding Trade Tariffs**, be received;

That the City of Kawartha Lakes supports and endorses the Eastern Ontario Wardens' Caucus (EOWC) resolution of 10 February 2025 - EOWC Support of Canadian and Ontario Governments' Negotiations with the United States Government on Trade Tariffs;

That staff review and report back to Council on options and barriers to privilege Canadian and local sources in the City's procurement policy by the end of Q2; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

13. Adjournment