

The Corporation of the City of Kawartha Lakes
Minutes
Kawartha Lakes Municipal Heritage Committee
Meeting

KLMHC2025-010
Thursday, October 2, 2025
5:00 P.M.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

1. Call to Order

A. Hart called the meeting to order at 5:00 p.m. with the following members present: Councillor Richardson, Ann Adare, T. Barnett, J. Hartman, S. McCormack, I. McKechnie, and K. Virag-Cavanagh.

Regrets: J. Pitcher and S. Sims

Absent: T. Richards

Staff: E. Turner, Economic Development Officer - Heritage Planning, S. Jones, Heritage Planning Intern, N. Smith, Planner II and L. James, Facility Project Coordinator

1.1 Land Acknowledgement

A. Hart read the Land Acknowledgement.

1.2 Introduction - Heritage Planning Intern

S. Jones introduced herself to the Committee as the new Heritage Planning Intern through the Young Canada Works program.

2. Administrative Business

2.1 Adoption of Agenda

E. Turner let the Committee know that the discussion of the Osprey Heritage Awards winners would need to be delayed until November due to some technical issues with the nomination form.

KLMHC2025-078

Moved By I. McKechnie

Seconded By J. Hartman

That the agenda be adopted as amended with the following deletions:

Section 7 (Closed Session).

Carried

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

2.3 Adoption of Minutes

2.3.1 Minutes of the September 4, 2025 Municipal Heritage Committee Meeting

KLMHC2025-079

Moved By S. McCormack

Seconded By T. Barnett

That the minutes of the Municipal Heritage Committee meeting held on September 4, 2025, be adopted as circulated.

Carried

3. Presentations and Deputations

There were no presentations or deputations.

4. Reports

4.1 KLMHC2025-053

Heritage Planning Update

E. Turner provided an overview of the heritage planning activities in September. The Committee explored the features of the new website for the heritage program. I. McKechnie noted that the date for the Riverside Cemetery Tour was October 11. A. Adare asked if there would be information regarding completed archaeological assessments online and E. Turner replied that assessments would not be online as they included confidential information but the archaeological potential mapping would be included and there would also be a portal for inquiries regarding specific properties.

KLMHC2025-080

Moved By I. McKechnie

Seconded By A. Adare

That Report KLMHC2025-053, **Heritage Planning Update**, be received for information.

Carried

4.2 KLMHC2025-054

Alteration Application - 26 Francis Street, Lindsay

L. James provided an update on the landscaping plans for City Hall. Building and Property will be focussing on the southeast corner of the block and improving the space to include better accessibility and ceremony space. This work will include both hardscaping and soft landscaping. The work will also include the installation of new outdoor furniture to the City's standard specifications. T. Barnett acknowledged there should be a consistent look in the furniture throughout the City but wondered if more historic designs had been considered. L. James replied that there had been some more historic looking options but there were some specific challenges around using non-standard designs with replacement and upkeep. Councillor Richardson noted that City Hall is now doing hundreds of weddings and it important to have a good space for that, as well as flag raising and community events. J. Hartman asked about the availability of shade trees since two of the large maples were being removed. L. James noted that the trees being removed would be replace but a large number of the trees were not being removed and would continue to provide shade for weddings and events.

KLMHC2025-081**Moved By** T. Barnett**Seconded By** J. Hartman

That Report KLMHC2025-054, **Alteration Application – 26 Francis Street**, be received;

That the proposed alteration be approved.

Carried**4.3 KLMHC2025-055****Heritage Plaque Program**

E. Turner provided an update on the heritage plaque program development. The Committee first reviewed the criteria for nominations and that the community would nominate the plaques and then the Committee would be the decision-maker of the plaque nomination. A. Hart asked if it was possible for committee members to nominate sites and then withdraw themselves from the judging process. E. Turner noted that technically that could happen but staff were recommending against that to avoid conflicts of interest. A. Hart asked if a group that a member was a part of made a nomination if the member would have to withdraw from the discussion and E. Turner replied that yes they would. J. Hartman noted that most committee members would have interests in certain

sites so there would have to be more discussion about how that would work. She also asked about the program the Committee had suggested where community groups could purchase plaques. E. Turner stated that there needed be more exploration as to how a plaque purchase program would work and the staff recommendation was to put the community plaque program in place and explore the other avenue at a later date. S. McCormack commented that it would be difficult for committee members to both nominate sites and then recuse themselves from decision-making. A. Adare agreed that the purchase of plaques should be deferred to a later date for discussion.

E. Turner reviewed the proposed criteria for the plaque program and noted that it was important to have a rubric for consistent decision-making. A. Adare asked what would happen if there were both Indigenous and settler associations on a site and noted that she thought that Indigenous histories should be their own plaques. A. Hart agreed. I. McKechnie asked about the plaquing of entire communities and how that worked with plaquing communities that no longer existed. Councillor Richardson told the committee that there was interest in the community for plaquing. T. Barnett asked if there was any mechanism for people putting up their own plaque without approval and E. Turner replied that no, there was not if it was on private property. E. Turner noted that the Committee needed to be really specific around what it wanted to do about plaquing communities. A. Hart said there should be plaques were nothing existed now. J. Hartman thinks the word community needed to be revised and T. Barnett noted that some places like Downeyville would be good candidates for plaques. A. Adare suggested the term settlement area could be used and E. Turner replied that the Committee needed to make sure it was aligning with the language used in the official plan to avoid confusion. I. McKechnie suggested identifying cultural heritage landscapes as a category and A. Hart said it could be called points of interest. J. Hartman and A. Adare suggested the Committee should use their judgement on a case by case basis.

E. Turner reviewed the policy and process requirements to enact the program and next steps with the Committee.

KLMHC2025-082

Moved By S. McCormack

Seconded By K. Virag-Cavanagh

That Report KLMHC2025-055, **Heritage Plaque Program**, be received; and

That staff report back with draft program guidelines and a draft plaque policy for review.

Carried

4.4 KLMHC2025-056

Proposed Heritage Designation of 131 Glengarry Road, Geographic Township of Manvers

E. Turner reviewed the proposed heritage designation of 131 Glengarry Road which is an owner request.

KLMHC2025-083

Moved By I. McKechnie

Seconded By S. McCormack

That Report KLMHC2025-056, **Proposed Heritage Designation of 131 Glengarry Road, Geographic Township of Manvers**, be received;

That the designation of the property known municipally as 131 Glengarry Road be endorsed; and

That the recommendation to designate the subject property be forwarded to Council for approval.

Carried

5. Correspondence

There was no correspondence reviewed by the Committee.

6. New or Other Business

There was no new or other business.

7. Next Meeting

The next meeting will be Thursday, October 2 at 5:00 p.m. in Council Chambers at City Hall (26 Francis Street, Lindsay).

8. Adjournment

KLMHC2025-084

Moved By A. Adare

Seconded By T. Barnett

That the Municipal Heritage Committee Meeting adjourn at 6:18 p.m.

Carried